



# COLLEGE OF ALAMEDA

## COLLEGE COUNCIL

### NOTES

**Date:** April 28, 2021

**Co-Chairs:** Dr. Nathaniel Jones III/Dr. Matthew Goldstein

**Attendees:** Dr. Nathaniel Jones, Dr. Matthew Goldstein, Dr. Don Miller, Drew Burgess, Anna O’Neal, Kawanna Rollins, Dr. Tina Vasconcellos, Dominique Benavides, Dr. Vanson Nguyen, Rochelle Olive; Jayne Smithson

Topic	Presenter	Discussion	Info/Action
1. Approval of the 4/28/21 College Council Agenda	Jones/Goldstein	Motion to approve the 4/28/21 College Council Meeting agenda by Dr. Vanson Nguyen, seconded by Kawanna Rollins Motion passed.	Approved
2. Approval of 3/24/21 College Council Meeting Notes	Jones/Goldstein	Motion to approve the 3/24/21 College Council Meeting notes by Drew Burgess, seconded by Dr. Don Miller. Motion passed.	Approved
3. Announcements	Jones/Goldstein	n/a	Information
4. District SMP Presentation	Griffin/Riggs	Dr. Jones introduced Drs. Griffin and Riggs, who have been retained by the District to help update the District’s Strategic Plan. PowerPoint presentation was shared with the College Council. The current District’s Strategic Plan was approved in 2015. Strategic plan is a living plan. There are currently 7 strategic goals. Look at the “new normal”; calling for community colleges to become world class organizations. The updating of the SMP is a cumbersome but valuable conversation that allows for everyone to have a voice in the process. Renewed consciousness for equity and social justice.	Information

		<p>Focus on an organizational vision and strategic goals first.</p> <p>Planning activities and calendar for updating the SMP was shared. Board of Trustees' approval of the District's SMP is forecasted for September 2021.</p> <p>Annual assessment will be incorporated in the planning process.</p>	
5. Guided Pathways (GP) Fields of Study Clusters	GP Team	<p>Vinh Phan provided a PowerPoint presentation on behalf of the 2020-21 Guided Pathways (GP) leadership team. Wrap-up report presented.</p> <p>Throughout the academic year, the team held numerous GP community group meetings, including students, faculty, staff, and administrators, with a major goal to facilitate a campus-wide conversation, mindful in including as many students as we can, regarding "meta majors."</p> <p>In addition, the GP team researched naming variations throughout the State; developed naming conventions and guiding principles (easy, simple and student centered); surveyed the CoA community various times; as a result, the title "Fields of Study" was selected as the students' top choice.</p> <p>Clustering work: introduced it in College's flex days activities; conducted research on other college's clustering/groupings of majors. The final product includes 5 clusters (the 5 Fields of Studies document was presented to the College Council):</p> <ul style="list-style-type: none"> <li>• Art, Language and Communication</li> <li>• Business, Entrepreneurship, &amp; Transportation</li> <li>• Health, Science, &amp; Technology</li> <li>• Culture &amp; Society</li> <li>• General Education &amp; Undecided</li> </ul> <p>As the 2020-21 GP team concludes their work, it recommends that the Field of Study discipline clusters be a living document and as such be reviewed regularly to make updates as to curriculum changes.</p>	Approved

		<p>In addition, the team also recommends that the College looks at the possible development of program maps for part-time students.</p> <p>Guided Pathways website, designed for maximum visibility, will be key in the next steps of the process. Through the progression of the GP work this year, students expressed a desire to incorporate hyperlinks imbedded in the fields. Student Equity and Success teams will play a vital role as we move forward. Cross disciplinary discussions will be important as well.</p> <p>Next steps will include marketing of the Fields of Study and operationalizing it. The 2020-21 GP leadership team was praised for their incredible work as it has been a very productive year. The level of student engagement was amazing.</p> <p>At its May 6, 2021 meeting, the CoA Academic Senate voted unanimously to endorse the work of the College's Guided Pathways Team.</p> <p>The following motion has been approved by the College Council via email: Motion by Kawanna Rollins, seconded by Michael Duensing: The CoA College Council endorses the work of the 2020-21 Guided Pathways Team.</p>	
<p>6. Process for Updating the Education Master Plan (EMP)</p>	<p>Jones</p>	<p>Dr. Jones presented the proposed EMP update organizational structure. The five proposed Educational Master Plan Teams (1. plan review and assessment team, 2. scan and analysis &amp; SWAT analysis team, 3. mission/vision/values and strategic team, 4. organizational structures and processes team, 5. writing team) will work under the auspices of the EMP Subcommittee. The EMP Subcommittee reports to and operates under the leadership of the IEC. In so doing, the EMP Subcommittee aligns with our existing leadership and governance structure. The EMP Teams will consist of</p>	<p>Information</p>

		members of the IEC Subcommittee, but also include students, faculty, staff, and administrators from across the College based on their interest and content knowledge and expertise. The IEC will recommend to the College Council the proposed updated EMP for CoA. Feedback and suggestions to this proposed EMP update structure is welcomed and should be emailed directly to President Jones.	
7. Accreditation Status Update	Jones	Dr. Jones informed the College Council that the final report from ACCJC was received. We have 1 commendation and no recommendations for improvements. Special thanks to Dr. Vasconcellos and the entire College for work well done. However, there are 12 recommendations for the District (10 compliance and 2 improvement recommendations), particularly in the area of Standard 3. More updates will be forthcoming.	Information
8. Adjournment	Jones/Goldstein	Motion to adjourn by Dr. Don Miller, seconded by Drew Burgess Motion passed. The meeting adjourned at 3:55 pm.	Approved