



1. Announcements:

Ysrael Quezon ASCOA President: sharing an insight – students do better in their classes when they are engaged in the (Campus) community. Example: Dr. Beal-Urbe sharing campus events and incentivizing participation at the events. Please share events with students and please ask faculty to share events with their classes. Also, inviting faculty to a student-led presentation at FLEX titled: what your students need for you to know in order for them to be successful.

Game night tonight from 5-6pm.

Tonight at district will be tenure reception starts at 5pm.

The college will be participating in the Community College Survey of Student Engagement (CCSSE). Survey documents are coming early April and Dom will be sending email to faculty if their classroom was randomly selected to participate. There will be a team to help facilitate the surveys. More details to come.

2. Student Learning Outcomes – *Amanda Price*

SLO's aren't being completed despite stipends available for PT faculty. In meetings with PT faculty, they know stipends are available, but not sure what to do. What's been successful with PT faculty is to have regular meetings to discuss SLO's and the process. Give a training on how to enter into curriculumet. Once people know what data to collect, we've been able to have a workshop. This has been successful in ESOL.

Different departments are at different places. Math has internal SLO committee, other departments have one FT doing most of the SLO work. There are ways to support people to get them done; just might be missing some of the ways.

There isn't a clear assessment plan that individual faculty can follow. In some program reviews, assessment plans might not have been filled out. We are currently in year 2 of 3 in assessment cycle. Decide what needs to be assessed when; this may be very helpful.

What comes to mind regarding what Dept Chairs and deans can do to support the work? Response: is it appropriate to share materials/strategies or send a monthly email? ESOL has a form to make it easier when Taskstream was being used; not a one-size-fits-all form. There will be another FLEX workshop this March 19 in the afternoon. Please make appointments with your SLOAC: Amanda (LSLA), Olga Fish (CE), Andrew Park (STEAM), Jamar Mears (Student Services)

SLO's can be used to improve teaching.



3. Emergency Closures: Canvas & Zoom – *Jennifer Fowler*

Faculty Resources Canvas page: <http://peralta.instructure.com/courses/419/>

Under modules, there is a new portion called “Emergency Remote Teaching”

Student Resources Canvas page: <http://peralta.instructure.com/courses/442>

Min will generate a list of hours needed for CE programs. Some labs could be turned into virtual labs like bio and sciences.

ESOL has NC course offsite. Students don't have access to technology. There might be possibilities about hours offered differently. Offsite courses might need conversations with community partners about closing temporarily; we'd make a determination while seeking feedback from the chancellor's office to include closures of satellite courses.

DE has met and resources available; BCC has had workshops for faculty about this matter. If you teach face-to-face class, gather student contact info. If students are struggling right now, we may lose these students; communication will be key for these students. As Dept Chairs, encourage faculty to check email frequently, there will be continuous updates. Siri Brown sent out communication today 3/10. If we move to this modality, keep track of how you've communicated with students. This will be a case-by-case scenario on what we do if we can't move away from face-to-face.

Everyone is urged to be compassionate during this time; smaller concerns should be addressed at local level. If you have concern, bring it up quickly. Instead of closing, is there another option? This is a public health issue. If a dean is sick, the VPI has legal right to send the dean home. We're in emergency preparedness mode; planning for the “what if?” All information gathered will be able to be used again if we have another campus closure.

CDPH published on March 6 worst case scenario: if multiple educators test positive for COVID19, campus administrator should consult with local health officials on closing the campus. Up until then, the state doesn't recommend closing the campus until then.

Hand sanitizer isn't as readily available. Tables aren't regularly being sanitized? On the boat, there will be much sanitation. Ask students to wash their hands before coming to class.

4. VPI Updates – *Don Miller*



5. Chair release time – *Andrew Park*

Appeal process of the allocation in article 14, D2 in the contract. Request to Don about last year's allocation with this year's potential allocation for cluster chairs. Don must present to PFT and Academic Senate. Then allocations can be released to the chairs.

If an appeals committee is formed, they might ask “where do you see you imbalance coming from? It has to come from somewhere.”

6. Chair elections – *Vanson Nguyen*

Begins April 1 ends May 1. Incumbent chairs facilitate the elections process for next year's department chair. Spring break will overlap with nominations period; administrators will be on campus should a nomination come in. Nominations is estimated to end April 14. Following ballots will be sent out to each cluster.

Voting process is modeled after union voting process. Other districts have online options. This is a decision made at the highest level of the faculty union.

7. Faculty Prioritization – *Vanson Nguyen*

Sent out Feb 10

8. Next meeting date: April 21, 12:30 – 1:30pm (Attendance: Trish Nelson, Amanda Price, Christa Castaneda-Ferrero, Hoi Ko, OJ Roundtree, Silvester Henderson, Jayne Smithson, John Taylor, Blair Norton, Cady Bow, Carla Pegues, Khalilah Beal-Urbe, Jennifer Fowler, Reza Majlesi, Ed Loretto, Vivian Virkkila, Linda Thompson, Vanson Nguyen, Don Miller. Guests: Ysrael Quezon, Andrew Park, Ana McClanahan, Dominique Benavides, Lilia Celhay)