

**COA Academic Senate  
Meeting Minutes  
Thursday, March 5, 2020**

Meeting Called To Order: 12:21

Senators in Attendance: Richard Kasar, Bruce Pettyjohn, Andrew Park, Jeff Sanceri, Jennifer Fowler (Chair), Hoi Ko, Marissa Nakano (minute taker), Sue Altenbach, Phyllis Tappe, Jayne Smithson

Guests: Natalie Rodriguez

Agenda Item	Summary	Motion
Agenda Review & Approval	Discussion: none Modifications: none	Motion to approve agenda for March 5, 2020  First: Jeff Sanceri Second: Andrew Park In Favor: all senators present Motion: passes
Review of Minutes, February 20, 2020:	Discussion: none Corrections: none	Motion to approve minutes from February 20, 2020  First: Jayne Smithson Second: Phyllis Tappe In favor: all senators present Motion: passes
Action items:  1. Forming an AS election committee (J. Fowler)	Forming an AS election committee (J. Fowler) <ul style="list-style-type: none"> <li>• Seats available: President and Vice President</li> <li>• LSLA: 3 seats</li> <li>• CE: 1 PT seat</li> <li>• STEAM: 1 FT and 1 PT</li> <li>• At large: 1 seat</li> <li>• SS: 2 FT seats, and 1 PT</li> <li>• g. Hoi Ko, Jeff Sanceri, and Richard are serving another term</li> </ul>	Motion to approve Hoi Ko, Richard Kaser, and Jeff Sanceri to the election committee  First: Phyllis Tappe Second: Jayne Smithson In Favor: all senators present Motion: passes

<p>2. Emeritus Luncheon (J. Fowler)</p> <p>3. Possible special AS Meeting due to flex and spring break (J. Fowler)</p>	<ul style="list-style-type: none"> <li>• No names submitted yet about who would be honored this year</li> <li>• Committee volunteers: Jennifer Fowler, Sue Altenbach, Marissa Nakano, Jeff Sanceri, and Andrew Park. This was followed by a brief discussion regarding ideas for this year’s luncheon, including date when it’s held</li> </ul> <ul style="list-style-type: none"> <li>• Discussion to find alternative dates instead of March 19(flex day). Suggestion to meet Thursday March 26, 2020</li> <li>• Similar discussion to find alternative dates instead of April 16 due to spring break. Suggestion to meet April 30, 2020</li> </ul>	<p>Motion to approve Jennifer Fowler, Sue Altenbach, Marissa Nakano, Jeff Sanceri, and Andrew Park to an Emeritus Luncheon Committee</p> <p>First: Jeff Sanceri  Second: Richard Kaser  In favor: all senators present  Motion: passes</p> <p>Motion to schedule Academic Senate Meeting from March 22, 2020 to March 26, 2020 due to COA Flex Day</p> <p>First: Jayne Smithson  Second: Richard Kaser  In favor: all senators present  Motion: passes</p> <p>Motion to schedule Academic Senate Meeting from April 16, 2020 to April 30, 2020 due to Spring Break</p> <p>First: Sue Altenbach  Second: Jeff Sanceri  In favor: all senators present  Motion: passes</p>
<p>Discussion:</p> <p>1. COA Outreach (N. Rodriguez)</p>	<ul style="list-style-type: none"> <li>• Shared slide presentation and overview of outreach department, the services provided, and what events they attend <ul style="list-style-type: none"> <li>○ Shared data of who is served; changes in staffing; changes in state and PCCD that affects outreach</li> <li>○ How AS can help: <ul style="list-style-type: none"> <li>○ Volunteer at events</li> </ul> </li> </ul> </li> </ul>	

<p>2. Establishment of a Named COA AS Scholarship (A. Park)</p> <p>3. ASCCC Spring Plenary in Oakland (J. Fowler)</p>	<ul style="list-style-type: none"> <li>○ Participate in campus tours (let Outreach know when/where to bring prospective students)</li> <li>○ Provide printed materials and deliver to the outreach department (L235) 510-748-5295, <a href="mailto:NRodriguez@peralta.edu">NRodriguez@peralta.edu</a>, x 5223.</li> <li>○ Check out the Splash for upcoming events. EG: If you want to participate in Summer outreach, March would be a good time to get resources to Outreach</li> </ul> <p>Introduction to AS the potential application form. Andrew will share the draft application via google docs to collaborate with senators online. After, Andrew will present what we have and ask for feedback. He can highlight what we should give feedback on the google document</p> <p>If you're interested in going, let Jenn know in the next 24-48 hours. Can see about funding for additional senators to attend</p>	
Officer Reports	VP: Dates updated for AS Resolution Regarding Class Cuts	

	<p>Treasurer: Checking account is \$1,458.58. Savings account is the same.</p> <p>Secretary: none</p>	
Announcements	<p>DAS Updates:</p> <ul style="list-style-type: none"> <li>• AB 420 revision discussion (contact hours with students). The goal of AP 420 is to raise number of contact hours with students. DAS discussed consequences on faculty</li> <li>• The utility of CIPD and if it should be restructured/removed: discussion item will be added to March 26 agenda</li> </ul> <p>Curriculum Committee:</p> <ul style="list-style-type: none"> <li>• Approved a process of program appraisal (the plan Vinh Phan brought to AS is moving forward). Program Appraisal will be an annual process. No resolution needed from AS</li> </ul>	
Public Comment	No public comments	
Proposed agenda items for	<ul style="list-style-type: none"> <li>• Discussion item for AS scholarship for PCCD</li> </ul>	
Adjournment	Meeting adjourned 1:21	<p>Motion to adjourn meeting</p> <p>First: Richard Kaser  Second: Andrew Park  In favor: all senators present  Motion: passes</p>