COA Academic Senate
Meeting Minutes
Thursday, November 21, 2019

Meeting Called To Order: 12:20pm

Senators in Attendance: Park, Kaeser, Tappe, Ko, Goldstein (Chair), Altenbach, Nakano, Fowler, Pettyjohn, Guzman, Smithson
Guests in attendance: Jane McKenna, Vanson Nguyen

Agenda Item	Summary	Motion
Agenda Review & Approval	Discussion: none Modifications: remove "Appointment to CC"	Motion to Approve Agenda/Revised Agenda: **First**: Marissa Nakano **Second**: Jennifer Fowler **Motion Vote**: In Favor: all senators present **Motion**: Carries Motion to Approve Agenda Addendum: **First**: Bruce Pettyjohn **Second**: Phyllis Tappe In favor: all senators present **Motion**: Carries
Review of Minutes: October 17, 2019	Discussion: Corrections: Correct "ISCR" to "ISER"	Motion to Approve Minutes for October 17, 2019: **First**: Andrew Park **Second**: Jayne Smithson In Favor: all senators present **Motion**: Carries
Action items: 1. Modified DE Committee Charge (J.Fowler)	Summary of Discussion: • Jennifer Fowler presented the new changes to Distance Education (DE) Committee. New items were added that are specific to policies and procedures, DE accessibility, and a resolution about putting more funds in the DE budget.	Motion to approve the new changes to the DE Charge: **First**: Jane Smithson **Second**: Phyllis Tappe In Favor: all senators present **Motion**: Carries

	• Fowler highlighted that it's not the DE Committee's charge to fill out the program review	
2. Resolution re: Faculty Access to Student Data (A. Park)	Summary of Discussion: • Dominique Benavides is now Peralta's Full Time Institutional Researcher! Adjustments to resolution based on her recent hiring. The newest addition to the resolution is the need for COA faculty to go through training to access IR data.	Motion to approve the Faculty Access to Student Data Resolution: **First**: Jennifer Fowler **Second**: Phyllis Tappe In favor: All senators present **Motion**: Carries
Discussion: 1. Resolution proposal for class cuts (S. Altenbach)	Summary of Discussion: • Creating a Resolution comes from increased concern from certain teaching disciplines about courses being cut without consideration of other campus practices, interpretation of Ed Code, and other factors that affect which classes are cut and which are not. Overall, there is inconsistent cancellation practices among all PCCD campuses • Senators had a robust discussion regarding class cancellations across disciplines and how it affects the livelihood for faculty. It's also been discussed extensively at District Academic Senate: more courses will be cancelled • Since PCCD campuses are held harmless for next two years by the State, the practice of cancelling and cutting classes now is questionable. • PFT PT committee is meeting to review the timeline. Reach out if you're interested in getting involved district wide • Revisions will be made to resolution based on Senator feedback. Draft can be circulated.	
2. Definition of zero cost for online course	Summary of Discussion: Clarification was necessary to define what "Zero Cost" means. Zero cost means there is no cost for the student in	

schedule SB 1359 (A. Park)	regards to textbooks, online homework systems, and materials or kits.	

3. ASCCC Fall Plenary Report (M. Goldstein and J. Fowler)	Summary of Discussion:
	• Zero cost courses being discussed state wide, and the state is working to clear up definitions of hybrid and online classes
	• Discussion on how to integrate Guided Pathways in program review, and how can we make PR more GP friendly
	• Resolution passed on CalBright. Came close to unanimous, and M. Goldstein and J. Fowler shared there was a unified feeling across the state regarding CalBright
	• Regarding Remote Senate Meeting Attendance
	   ○ The Brown Act states that all meetings must be known and accessible to the public. As a result, remote attendance is not in compliance with the law as it is now
	   ○ It was acknowledged that this is a dated rule that needs revision, but currently it's the law
	   ○ Posting AS meeting date/time/locaiton also applies to COA AS (M. Goldstein posts paper announcements for meetings of AS in C and B-buildings and the mailroom)
	• Next Plenary will be in Oakland. AS will try to send more representatives from COA. Full packet of approved resolutions coming	

4. Remote Attendance for AS	Item address in previous Discussion point #3	

Meetings (K. Wilson)		
5. Equity Academy Report (A. Park & M. Goldstein)	• Follow up meeting coordinator by V.P. Miller for December 6 for attendees and to share their experiences with COA. COA represented with a lot of faculty and staff in attendance	
6. Accreditation (M. Goldstein)	• Faculty are encouraged to be involved in the COA accreditation process.	

Officer Reports	Vice President: none
	
	Secretary: none
	
	Treasurer:
	• AS savings account balance is the same: $2500.30. AS checking balance is $1016.90. No official update on how AS will handle one-time donations. In process of establishing a charitable account
	
	President:
	• Summary of Discussion regarding Faculty Prioritization Hiring Process
	   o Historical context: Senate and all Department Chairs meet to discuss the process of prioritization.
	   o Vanson Nguyen (Chair of Chairs) is present to comment. Last year's priority list stopped after reaching AS last year. The Priority List is the same, but now KIN is second on hiring prioritization instead of first. V. Nguyen invited Senators to come to the Chairs meeting on December 10.
		Motion to extend meeting 5 minutes for President Report:
		
		First: Andrew Park
		Second: Phyllis Tappe
		In Favor: All senators present
		Motion: Carries

	○ For now, the recommendation is to keep process as is and make sure people are clear on the written process of why prioritizations are approved. Voted by chairs and senators to prioritize.	
Announcements	No announcements	
Public Comment	No public comments	
Proposed agenda items for	No proposed agenda items	
Adjournment	Meeting adjourned 1:29	