**Planning, Research & Institutional Effectiveness** **Committee (PRIEC)**

**Meeting MINUTES - DRAFT**

**Date and Time: April 17, 2018 12:00 - 1:00 p.m.**

**Meeting Location: L237 - BRING YOUR LUNCH!**

Co-Chair(s): Don Miller, Vice President of Instruction

Karen Engel, Interim Dean of Research, Planning & Institutional Effectiveness

Recorder: Interim Dean Engel

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| **Item** | **Facilitator(s)** | **Time (minutes)** |
| **Welcome & Introductions**   * Approval of (Feb) Minutes & Action Items (our March meeting was the President’s forum on changes to participatory governance). * Approval of Agenda | Don | 5 |
| **Student Learning Outcomes**   * SLO Coordinators’ Report * SLO Data Disaggregation – how and why should CoA look at disaggregated Student Learning Outcome information?   + VPI Miller will provide information about the new ACCJC requirements related to SLO’s and the new Self-Evaluation structure at the next meeting to help inform this discussion | SLO Coordinators  VPI Don Miller | 10 |
| **COA Institutional Set Standards**   * 3-year update * Action Required: approval. Committee (lacking quorum) discussed at some length and would like to keep two measures of persistence in the standards: one for COA home campus students from fall to fall (and to next primary term (COA majors who return to COA the following fall) and one for anyone who enrolls in a COA course in a semester – do they persist anywhere in the District Fall to fall? With these modifications, ok to take to College Council. | Rochelle, Don, Karen | 10 |
| **Participatory Governance – proposed changes**   * Discuss the proposed change in role of PRIEC – to include Enrollment Management. Format for the committee for 2018-19 * Committee discussed President Karas’ proposed changes. * Concern that the information from the SLO’s still be brought back to a group that evaluates plans. SLO’s could be a subcommittee. We must incorporate the SLO concerns into high level planning (ACCJC would want to see this). * For SLOAC’s – they don’t necessarily want more time in a subcommittee and increasing his time at PRIEC * Merge with Enrollment Management? The charges seem very different. Potentially complementary…. * Merging could mean better integration of tasks…..and make sure we’re not overlapping. Make sure the charges are distinct. * How does PRIEC’s charge of monitoring the big picture related to what other committees? * At RP Conference, KE learned of aligning committees with Accreditation standards could be a good idea. Giving committees responsibilities for standards. And/or having reps on the committees be more by position * ASCOA representation. Each committee decides whether or not they are voting members? Can we clean this up in the new revisions? | Don | 10 |
| **COA Annual Strategic Plan 2018-19 DRAFT**   * Build on our existing Integrated Plan and Guided Pathways Goals * Action Required: Review, modify if needed. Committee members will review for next time | Karen | 15 |
| **Aligning Metrics**   * The Chancellor’s Office will be proposing a framework for aligning all college metrics to student journeys. No IEPI goal setting this year. | Karen | 10 |
| **Close** |  |  |

**Committee Members as of April 17, 2018:**

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| **Name** | **Title/Representative** | **Present at this meeting (please sign)** |
| [MaryBeth Benvenutti](mailto:mbbenvenutti@peralta.edu) | Director of Business and Administrative Services |  |
| Don Miller | Vice President of Instruction, co-chair |  |
| [Amy H. Lee](mailto:ahlee@peralta.edu) | Dean of Enrollment Services |  |
| [Vinh](mailto:dburgess@peralta.edu) Phan | Curriculum Committee Chair | X |
| [Eileen Clifford](mailto:eclifford@peralta.edu) | SLO Coordinator(s) | X |
| [Matthew Goldstein](mailto:mgoldstein@peralta.edu) | SLO Coordinator(s) | X |
| [Evan Schloss](mailto:jmears@peralta.edu) | SLO Coordinator(s) |  |
| [Rochelle Olive](mailto:rolive@peralta.edu) | Academic Senate President | x |
| [Karen Engel](mailto:kengel@peralta.edu) | Interim Dean of Research, Planning & Institutional Effectiveness, Co-Chair | X |
| Clemaus Ozell Tervalon | ASCOA representative (1) | X |
| Ana McClanahan | Dean of Academic Pathways |  |
| [Brenda J. Lewis](mailto:bjlewis@peralta.edu) | Staff Assistant |  |
| [Lashawn Brumfield](mailto:lbrumfield@peralta.edu) | Staff Assistant |  |
| [Shuntel Owens Rogers](mailto:sowensrogers@peralta.edu) | Classified Senate President | X |
| Peter Pappas | Faculty |  |
| [Mary Shaughnessy](mailto:mshaughnessy@peralta.edu) | Faculty |  |
| [Arthur Morgan](mailto:amorgan@peralta.edu) | Faculty |  |
| Drew Burgess | Faculty |  |