**COA Librarian Meeting Agenda**

**Sept. 26, 2017, 10:30am – 11:30am**

1. Review and revise COA Library Mission, Outcomes, Goals and Mapping to ILOs and PCCD Goals
2. Review and revise COA Library Assessment Process and Timeline for 2017
3. Review and Discuss COA Library Statistics compiled from 2015-2016: Collection, Services, Funding, Instruction, Reference, Circulation, Staffing, Database usage, etc.
4. Review and update COA Library Program Goals for 2017 (based on data and evidence gathered in previous year and entered into Taskstream).
5. Review Unit Plan and discuss responses based on data provided (see above)
6. Periodical Renewals and additions/deletions of titles
7. Database renewals
8. Budget update and Priorities
9. Standing Order Renewal and World Book renewal
10. LIS Courses – update on development of a new course to meet Area E