Add a password to a PDF
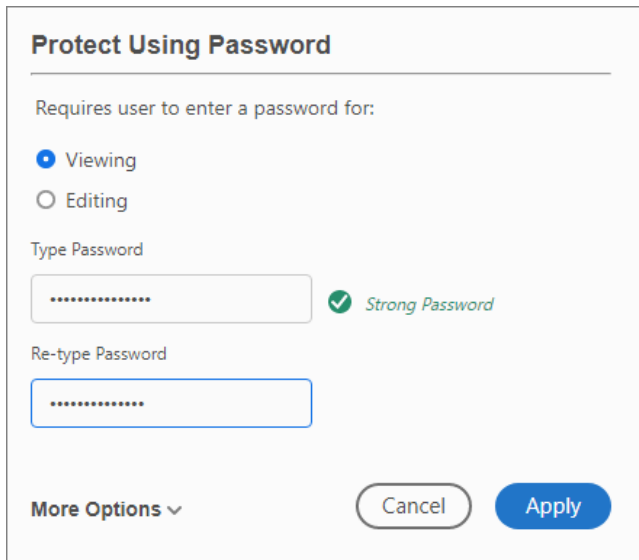
1. Open the PDF in Acrobat DC.
2. Choose **File** > **Protect Using Password**. Alternatively, you can choose **Tools** > **Protect** > **Protect Using Password**.
3. Select that you want to set the password for Viewing the PDF.
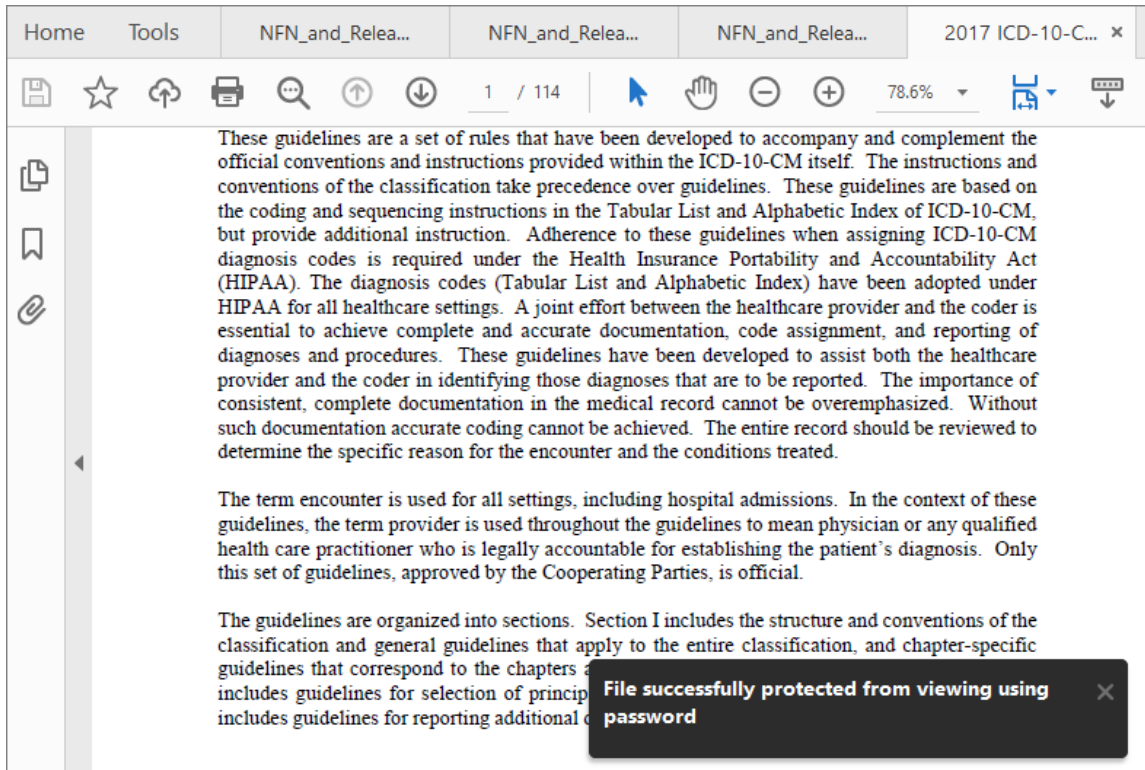
4. Type and retype your password.
5. Click **Apply**. Acrobat displays a confirmation message that the file was successfully protected using password.