

ASSOCIATED STUDENTS OF COLLEGE OF ALAMEDA

Regular Meeting Agenda

Friday, September 27, 2019

12:00 pm

College of Alameda (F-216)

- I. CALL TO ORDER** (*President Quezon*)
- II. ROLL CALL** (*Secretary Igot*)
- III. ADOPTION OF THE AGENDA** (*President Quezon*)
- IV. APPROVAL OF THE MINUTES** (*President Quezon*)
- V. REPORTS**
 - a. Executive Officers
 - b. Senators
 - c. Committee
 - d. Advisor
- VI. COMMUNICATIONS FROM THE PUBLIC**

Members of the public shall have a maximum of 2 minutes to address the council on agenda and non-agenda items. Per the Brown Act, council members are not allowed to discuss or take formal action on non-agenda items. However, council members may respond briefly. Written statements may be submitted to the ASCOA Secretary for inclusion in the minutes.
- VII. STANDING BUSINESS**
 - a. **Financial Transactions** (*Treasurer Roxas*)

The board will review pending payments for approval and any new payments that need approval as well
 - b. **Club Approvals** (*VPP Montes de Oca*)

The board will review club applications for approval.
 - c. **Discuss New Events for Fall Semester**

The board will discuss events for the fall semester, and any other important events
- VIII. UNFINISHED BUSINESS**
 - a. **Parking Permit Update** (*Senator Tervalon*)

Senator Tervalon will provide the board updates about Parking Permit
 - b. **Office Hours** (*VPO Ma*)

VPO Ma will provide updates on how the board will track their office hours
- IX. NEW BUSINESS**
 - a. **ASB Funds** (*Director Butler*)

Director Butler will review important finance related guidelines.
 - b. **F Building Signage & Upgrades**

The board will discuss signage and beautification strategies for the F - Building
 - c. **ASCOA Retreat**

The board will approve a date, location and budget for the fall retreat.
 - d. **Business Cards** (*Treasurer Roxas*)

The board will review and approve expenses for business cards
- X. COUNCIL MEMBER ANNOUNCEMENTS**
- XI. ADJOURNMENT**