Minutes

1. **Organizational Items**
   1. Call to Order: ***meeting started at 1:34 p.m.***
   2. Approval of Agenda ***Motioned, Seconded, Passed (MSP) by unanimous approval***
   3. Approval of Minutes of November 3, 2020 meeting ***MSP by unanimous approval***
2. **Old Business**
   1. Course/ Program Approvals
      1. **New Courses: Consent Agenda**

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| Discipline | Course # | Course Title | Units | Min Duration | SLO | DE | | | | | | | | | | | | |
| \*CIS | 121 | Introduction to Statistical Software Programming | 3 | 6 weeks | yes | 100% | | | | | | | | | | | |  | | | |  |
| \*CIS | 122 | Data Analysis Using Statistical Software | 3 | 6 weeks | yes | 100% | | | | | | | | | | | |  | | | |  |
| \*CIS | 123 | Introduction to Big Data and Analytics | 3 | 6 weeks | yes | 100% | | | | | | | | | | | |  | | | |  |
| *\*courses in new Data Analytics Certificate of Proficiency below* | | | | | | |  |  | |  | |  | |  | |  | |  | | | |  |
| ***Moved to approve, seconded. Discussion ensued, concern was expressed about articulation of these courses to university programs. Motioned passed with one abstention, with the understanding that articulation will be looked into as part of the implementation of these courses as part of the new certificate of proficiency.*** | | | | | | | | |  | |  | |  | |  | |  | | |  |  |  |

* + 1. **Course Reactivations:** **None at this time**

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| Discipline | Course # | | Course Title | Units | Min Duration | | SLO | | DE |
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* + 1. **Course Deactivations: Consent Agenda**

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| Discipline | | Course # | | Course Title | | |  |  | |  | |  | | | |
| CIS | 026 | | C Programming | |  | obsolete | | |  | |  | | | | |  | |
| CIS | 224 | | Introduction to the Internet | |  | obsolete | | |  | |  | | | | |  | |
| MUSIC | 038 | | Elementary Piano | |  | obsolete | | |  | |  | | | | |  | |
| MUSIC | 109 | | Beginning Winds I | |  | obsolete | | |  | |  | | | | |  | |
| MUSIC | 110 | | Beginning Winds II | |  | obsolete | | |  | |  | | | | |  | |
| MUSIC | 111 | | Beginning Winds III | |  | obsolete | | |  | |  | | | | |  | |
| MUSIC | 112 | | Beginning Winds IV | |  | obsolete | | |  | |  | | | | |  | |
| ***Moved to approve, seconded. Motioned passed by unanimous approval*** | | | | | | | | | | | | |  |  |  | |  | |  |  |  |  |

* + 1. **Course Updates: Consent Agenda**

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| ***Catalog Changes:*** | | | **Consent Agenda: two separate votes:**  **DE addenda approval, then curriculum updates approval** | | | | | | | | | | |  | | |  | | |  | | |  | | |
| Discipline | Course # | Course Title | | Units | Changes | |  | |  | | | | | | | |
| COUN | 200A | Orientation to College | | 0.5 | | Changed TOP code to better reflect course content District-wide change, added 100% DE addendum | | | | | | | | | | | | | | | | |  | | | | |  |
| COUN | 200B | Orientation to College | | 0.5 | | Changed TOP code to better reflect course content District-wide change, added 100% DE addendum | | | | | | | | | | | | | | | | |  | | | | |  |
| COUN | 224 | College Preparedness | | 3 | | Changed TOP code to better reflect course content District-wide change, added 100% DE addendum | | | | | | | | | | | | | | | | |  | | | | |  |
| COUN | 501 | Counseling Learning Lab | | NC | | Changed TOP code and course description to better reflect course content District-wide change, added 100% DE addendum | | | | | | | | | | | | | | | | |  | | | | |  |
| PSYCH | 012 | Human Sexuality | | 3 | | Course description changed per district-wide agreement, 100% DE addendum updated (all) | | | | | | | | | | | | | | | | |  | | | | |  |
| ***Moved to approve DE, seconded. Motioned passed by unanimous approval***  ***Moved to approve course content updates, seconded. Motion passed by unanimous approval.*** | | | | | | | | |  | |  | |  | | |  | | |  | | |  | | |  | | | | |  |
| ***Non-Catalog Changes:*** | | **Consent Agenda: two separate votes:**  **DE addenda (re)approval, curriculum updates approval** | | | | | |  | |  | |  | | |  | | |  | | |  | | |  | | |

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| Discipline | | | | Course # | | Course Title | | | | Units | | Changes | |  | |  | | | |
| LRNRE | | 272 | | Computer Access Projects | | | | | 0.5-2 | | Added 100% DE in emergencies only | | | | | | | | | |  | |  | |
| MATH | | 003B | | Calculus II | | | | | 5 | | Updated SLOs, added 100% DE option (all) | | | | | | | | | |  | |  | |
| MATH | | 016A | | Calculus for Business & the Life & Social Sciences | | | | | 3 | | Updated SLOs, added 100% DE option (all) | | | | | | | | | |  | |  | |
| ***Moved to approve DE, seconded. Motioned passed by unanimous approval***  ***Moved to approve course content updates, seconded. Motion passed by unanimous approval.*** | | | | | | | | | | | | | | | |  |  |  |  | |  | |  | |  | |  | | | | |
| **2.1.6.** | | | **Program Updates: Modified Programs** | | | | | | **None at this time** | | | | | | |  | | | |  | | | | |  | | | |  |
| Dept | | | Program | | | | | Proposed start | | | Changes | | | | | | | | |  | | | | | |  | | | | |  |
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| **2.1.7.** | | | **Program Updates: New Programs** | | | | | | **Consent Agenda** | | | | | | |  | | | |  | | | | |  | | | |  |
| Dept | | | Program | | | | | | | Proposed start | | | | | | | | |  |  | | | | | |  | | | | |  |
| AFRAM | | | AA Degree: approval needed for COCI | | | | | | a.s.a.p. | | | | | | |  | | | |  | | | | |  | | | |  |
| CIS | | | Data Analytics Certificate of Proficiency | | | | | | a.s.a.p. | | | | | | |  | | | |  | | | | |  | | | |  |
| ***Moved to approve seconded. Motions passed by unanimous approval.*** | | | | | | | | | | | | | | | |  |  |  |  | |  | |  | |  | |  | | | | |
| **2.1.8.** | | | **Community Education Courses** | | | | | | **None at this time** | | | | | | |  | | | |  | | | | |  | | | |  |
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1. **New Business / Discussion Items:**

3.1 Anything to report from Vinh?

***Nothing to report at this time***

3.2 Non-credit course hours update? (Drew and Amanda).

***Nothing to report at this time***

3.3 Catalog updates? (Frank)

***No further updates at this time***

3.4 Annual CurriQunet clean-up and program updates report (Jayne)

***Completed with one major obstruction: BUS courses and programs are not responding to numerous requests. There are no procedural guidelines to deal with this matter, so CurriQunet clean-up is now at a stand-still.***

3.5 Adding consultation to CurriQunet workflow update (Jayne)

***Standing item awaiting further action in spring 2021***

3.6 Program Reviews?

***Lilia reported that Dom should have full program reviews forms distributed by the end of this week (11/20/2020) to the disciplines that will need to complete this task, about 1/3 of the programs at CoA. Remaining disciplines will complete Annual Program Reviews (APUs). Due date for program reviews will be the last week of January 2021 or first week of February 2021.***

1. **Mini-Training:**

4.1 Training topic for Curriculum Committee meeting 12/1/2020 (in two weeks):

The Role of Curriculum Committee in Program Review, Guided Pathways and other support

***Mini-training session deferred until Program Reviews are sent out.***

1. **Announcements:**

Recommendation to remove the Computer Literacy requirement from local degrees was presented to Academic Senate on 11/5/2020. The recommendation will move forward to the District Academic Senate.

***No other announcements***

1. **Next Meeting: Tuesday, December 1, 2020 at 1:30 p.m. – 3:00 p.m.** Format: ConferZoom

**Please note that this will be our final Curriculum Committee meeting for fall 2020.**

1. **Adjournment: 2:30 p.m.**