Minutes

1. **Organizational Items**
	1. Call to Order:

***Meeting started at 1:37 P.M.***

* 1. Approval of Agenda

***Approved. F. Nguyen moved, L. Thompson seconded. Unanimously approved***

* 1. Approval of Minutes of May 5, 2020 meeting

***Approved. R. Majlesi moved, O. Fish seconded. Unanimously approved***

1. **Old Business**
	1. Course/ Program Approvals
		1. **New Courses: Consent Agenda**

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| Discipline | Course # | Course Title | Units | Min Duration | SLO | DE |
| AFRAM | 008 | African American Politics | 3 | >6 weeks | yes | 100% |  |  |
| AFRAM | 014A | Social Psychology of African American Male/Female Relationships | 3 | >6 weeks | yes | 100% |  |  |
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***Approved. D. Burgess moved, F. Nguyen seconded. Unanimously approved***

* + 1. **Course Reactivations:** **Consent Agenda**

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| Discipline | Course # | Course Title | Units | Min Duration | SLO | DE |
| DENTL | 252 | Overview of the Dental Assisting Profession | 1 | 8 weeks | yes | 100% |  |
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***Approved. D. Burgess moved, H. Ko seconded. Unanimously approved***

* + 1. **Course Deactivations:** **Consent Agenda**

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| Discipline | Course # | Course Title |  |  |  |  |
| BUS |  | 238B | Word Processing II |  |  |  |  |
| DMECH |  | 748AA | Compressed Natural Gas Testing and Diagnostics (Contract Education) |  |  |  |  |
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***Approved. D. Burgess moved, H. Ko seconded. Unanimously approved***

* + 1. **Course Updates:**

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| ***Catalog Changes:***  | **Consent Agenda** |  |  |  |  |
| Discipline | Course # | Course Title | Units | Changes |  |  |
| AMT | 066 | Airframe Systems and Review | 4 | changed units and hours to reflect industry requirements, updated duration, textbooks mapped SLOs, added DE 100% addendum |  |  |
| APPR | 451 | Truck Mechanics Chassis System 1 | 4 | changed units to match DMECH 11, updated textbooks, SLOs, added DE 100% addendum for emergencies |  |  |
| DMECH | 11 | Heavy-Duty Truck Chassis, Transmission and Drive Axles | 4 | changed units and hours to reflect industry practices, updated textbooks, SLOs, added DE 100% addendum for emergencies |  |  |

***Approved. D. Burgess moved, A. Price seconded. Unanimously approved***

***The program modifications for AMT, and DMECH will be brought to the Curriculum Committee for approval to align with the course modifications above.***

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| ***Non-Catalog Changes:*** |  **Consent Agenda** |  |  |  |   |  |  |  |

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| Discipline | Course # | Course Title | Units | Changes |  |  |
| ADAM | 131 | Apparel Construction I | 4 | Updated textbooks, mapped SLOs, added DE 100%  |  |  |
| ADAM | 214 | Advance Design and Line Development I | 4 | Updated textbooks, mapped SLOs, added DE 100% |  |  |
| ADAM | 216 | Production Pattern and Size Grading I | 2 | Updated textbooks, mapped SLOs, added DE 100% |  |  |
| ADAM | 221 | Pattern Drafting I | 4 | Updated textbooks, mapped SLOs, added DE 100% |  |  |
| ADAM | 224 | Pattern Draping I | 4 | Updated textbooks, mapped SLOs, added DE 100% |  |  |
| ADAM | 229 | Portfolio Development I | 2 | Updated textbooks, mapped SLOs, added DE 100% |  |  |
| AMT | 056L | Basic Science of Aviation Technology Lab | 3 | Updated SLOs, textbooks, corrected error in lab hours |  |  |
| AMT | 058 | Survey of Aviation Maintenance Technology Lecture | 6.5 | Updated textbooks, mapped SLOs, added DE 100% |  |  |
| AMT | 058L | Survey of Aviation Maintenance Technology Laboratory | 3 | Updated SLOs, textbooks and codes (CB25, CB26) |  |  |
| AMT | 070 | Theory of Powerplants I | 5 | Updated textbooks, mapped SLOs, added DE 100% |  |  |
| AMT | 074 | Theory of Powerplants II | 5 | Updated textbooks, mapped SLOs, added DE 100% |  |  |
| AMT | 076 | Advanced Powerplants I | 5 | Updated textbooks, mapped SLOs, added DE 100% |  |  |
| ART | 020 | Beginning Drawing & Composition | 3 | Updated textbooks, added DE 100% |  |  |
| ART | 022 | Intermediate Drawing and Composition | 3 | Updated textbooks, added DE 100% |  |  |
| ART | 023 | Advanced Drawing and Composition | 3 | Updated textbooks, added DE 100% |  |  |
| ART | 046 | 2-D Visual Design | 3 | Updated textbooks, added DE 100% |  |  |
| ART | 050 | Beginning Painting | 3 | Updated textbooks, added DE 100% |  |  |
| ART | 052 | Intermediate Painting | 3 | Updated textbooks, added DE 100% |  |  |
| ART | 053 | Advanced Painting | 3 | Updated textbooks, added DE 100% |  |  |
| ART | 061 | Continuing Painting: Watercolor | 2 | Updated textbooks, added DE 100% |  |  |
| ART | 062 | Intermediate Painting: Watercolor | 3 | Updated textbooks, added DE 100% |  |  |
| ATHL | 073 | Volleyball Team Pre-season Preparation | .5 | Added DE 100% in emergencies |  |  |
| ATECH | 015 | Drive Train and Automatic Transmissions | 10 | Updated textbooks, mapped SLOs, added DE 100% |  |  |
| BIOL | 031 | Nutrition | 4 | Updated textbooks, mapped SLOs, added DE 100% |  |  |
| BUS | 209 | Fundamentals of Income Tax | 4 | Updated textbooks, mapped SLOs, added DE 100% |  |  |
| CHEM | 030A | Introductory General Chemistry | 4 | Updated textbooks, mapped SLOs, added DE 100% |  |  |
| DMECH | 014 | Diesel Engines | 4 | Updated textbooks, mapped SLOs, added DE 100% |  |  |
| DMECH | 021A | Diesel Engines I | 6 | Updated textbooks, mapped SLOs, added DE 100% |  |  |
| ENGL | 201A | Preparation for Composition and Reading | 4 | Updated textbooks, added DE 100% |  |  |
| ENGL | 201B | Preparation for Composition and Reading | 4 | Updated textbooks, mapped SLOs, added DE 100% |  |  |
| ESOL | 251A | Reading and Writing 1 | 6 | Mapped SLOs, added DE 100% |  |  |
| ESOL | 288 | Conversation 1 | 3 | Updated textbooks, mapped SLOs, added DE 100% |  |  |
| ESOL | 289 | Conversation 2 | 3 | Updated textbooks, mapped SLOs, added DE 100% |  |  |
| ESOL | 541D | Bridge to Credit ESOL - Level IV | NC | Added DE 100% in emergencies |  |  |
| GEOL | 049 | Independent Study in Geology | .5 – 5  | Added DE 100% in emergencies |  |  |
| HIST | 007A | History of the United States to 1877 | 3 | Updated textbooks, mapped SLOs, added DE 100% |  |  |
| LRNRE | 259 | Writing Strategies | 1 – 2  | Added DE 100% in emergencies |  |  |
| LRNRE | 263 | Vocational Assessment | .5 – 2  | Added DE 100% in emergencies |  |  |
| LRNRE | 277 | Introduction to Mathematical Concepts and Strategies | 1 – 2 | Added DE 100% in emergencies |  |  |
| LRNRE | 279 | Communication Strategies | 1 | Added DE 100% in emergencies |  |  |
| M/LAT | 027 | Latin American Revolutions | 3 | Updated textbooks, mapped SLOs, added DE 100% |  |  |
| POSCI | 008 | Law and Democracy | 3 | Updated textbooks, mapped SLOs, added DE 100% |  |  |

***Approved. D. Burgess moved, R. Majlesi seconded. Unanimously approved***

***DE: Approved. D. Burgess moved, R. Majlesi seconded. Unanimously approved***

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| **2.1.6.** | **Program Updates: Modified Programs** | **Consent Agenda** |  |  |  |  |
| Dept | Program | Proposed start | Changes |  |  |  |
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| ATECH | Engine Repair Specialist - Certificate of Achievement | Fall 2021 | Updated per Program Review 2019 |  |  |  |
| ATECH | Engine Repair Specialist - A.S. Degree | Fall 2021 | Updated per Program Review 2019 |  |  |  |
| AUTOB | Auto Body - Certificate of Achievement | Fall 2021 | Updated by various people 2019 |  |  |  |
| ESOL | ESOL High Intermediate Certificate - Certificate of Proficiency | Spring 2021 | Approved by CC 5/5/2020 |  |  |  |
| ESOL | ESOL Advanced Certificate - Certificate of Proficiency | Spring 2021 | Approved by CC 5/5/2020 |  |  |  |
| HIST | History - A.A. Degree | Fall 2021 | Updated per Program Review 2019 |  |  |  |
| KIN | Athletic Trainer Aide - Certificate of Achievement | Spring 2021 | Approved by CC 5/5/2020 |  |  |  |
|  | Drew moved, Hoi seconded. |  |  |  |  |  |
| **2.1.7.** | **Program Updates: New Programs** | **Consent Agenda** |  |  |  |  |
| Dept | Program | Proposed start |  |  |  |  |
| ART | Practitioner of Fine Art - Certificate of Achievement | Fall 2021 Approved by CC 5/5/2020 |  |  |  |  |
|  |  |  |  |  |  |  |
| COUN | Transfer Studies: CSU GE-Breadth - Certificate of Achievement | Spring 2021 Approved by CC 5/5/2020 |  |  |  |  |
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| ESOL | ESOL High Beginning - CP1 - Certificate of Competency | Spring 2021 Approved by CC 5/5/2020 |  |  |  |  |
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| ESOL | ESOL High Intermediate - CP1 - Certificate of Competency | Spring 2021 Approved by CC 5/5/2020 |  |  |  |  |
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***Approved. D. Burgess moved, A. Price seconded. Unanimously approved***

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| **2.1.8.** | **Community Education Courses** |  |  |  |  |  |
|  | Building Smart Things: programming smart devices, robots, art and clothes | 8-week course, 2 hours per week, start in spring 2021 | Originator: Milt Friedman, CoA  |  |  |  |

***Approved. R. Majlesi moved, H. Ko seconded. Unanimously approved***

1. **New Business / Discussion Items:**

3.1 Elections for 2020-2021 Curriculum Committee (CC) Vice Chair.

***Tabled. D. Burgess moved, F. Nguyen seconded. This item is tabled to be discussed at the next curriculum meeting.***

3.2 Adding a new review step in CoA CurriQunet: DE Reviewer. Jody Campbell has volunteered to serve in this capacity. This additional review step will add another set of eyes on each proposal and lessen the burden on Tech Review.

***Approved. D. Burgess moved, L. Thompson seconded. R. Majlesi abstained. Unanimously approved.***

***A discussion with VPI will be initiated to see if there is a possibility of compensation.***

3.3 MAKR discipline, program (certificate) and courses are ready. Move on to CIPD?

***Approved. D. Burgess moved, R. Majlesi seconded. Unanimously approved to move creation of MAKR discipline at CoA to CIPD for approval.***

***D. Burgess had additional questions and concerns and would like to obtain additional information at the next meeting. At the same time, would like to move this forward.***

3.4 Bringing Ethnic Studies (ETHST) discipline to CoA to support revitalized AFRAM, ASAME and M/LAT programs: consultation completed, course is ready. Move on to CIPD?

***Approved. D. Burgess moved, L. Thompson seconded. Unanimously approved.***

***The curriculum committee thinks this is a great start for COA. It is COA’s vision to have this part of the global studies.***

3.5 New CoA Catalog is underway. How can CC help?

***Catalog Production timeline was presented to the committee. In addition, given the situation we are in, maybe a complete online catalog would be more beneficial and accessible to our students and our communities.***

***The curriculum committee will continue the 100% online catalog project at the next meeting in September. After it’s approved by the Curriculum Committee, it will be sent to Academic Senate for endorsement.***

1. **Mini-Training:**

4.1 Curriculum Committee updated website access and review.

***The Curriculum Chair, J. Smithson updated the website with most up to date information for the Curriculum Committee over the summer.***

4.2 Request for future CC training topics?

1. **Announcements:**

CurriQunet DE Addendum update launched! All new proposals started on 8/25/2020 forward will see a new, more user-friendly Distance Education tab.

There is a strong probability that Spring 2021 courses will be taught entirely online at Peralta colleges. Please help your colleagues update their courses to enable 100% online instruction under emergency circumstances so we are ready for this possibility.

1. **Next Meeting: Tuesday, September 15, 2020 at 1:30 p.m. – 3:00 p.m.** Format: ConferZoom

**Online community education.**

1. **Adjournment:**

***Meeting Adjourned at 3:38 P.M.***