Minutes

1. **Organizational Items**
   1. Call to Order:

***Meeting started at 1:37 P.M.***

* 1. Approval of Agenda

***Approved. F. Nguyen moved, L. Thompson seconded. Unanimously approved***

* 1. Approval of Minutes of May 5, 2020 meeting

***Approved. R. Majlesi moved, O. Fish seconded. Unanimously approved***

1. **Old Business**
   1. Course/ Program Approvals
      1. **New Courses: Consent Agenda**

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| Discipline | Course # | Course Title | Units | Min Duration | SLO | DE | |
| AFRAM | 008 | African American Politics | 3 | >6 weeks | yes | 100% |  | | |  |
| AFRAM | 014A | Social Psychology of African American Male/Female Relationships | 3 | >6 weeks | yes | 100% |  | | |  |
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***Approved. D. Burgess moved, F. Nguyen seconded. Unanimously approved***

* + 1. **Course Reactivations:** **Consent Agenda**

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| Discipline | Course # | | Course Title | | Units | Min Duration | | SLO | | DE |
| DENTL | | 252 | | Overview of the Dental Assisting Profession | 1 | | 8 weeks | | yes | 100% | |  |
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***Approved. D. Burgess moved, H. Ko seconded. Unanimously approved***

* + 1. **Course Deactivations:** **Consent Agenda**

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| Discipline | | Course # | | Course Title |  |  |  | |  |
| BUS |  | 238B | Word Processing II | | |  |  | |  |  |
| DMECH |  | 748AA | Compressed Natural Gas Testing and Diagnostics (Contract Education) | | |  | |  |  |  |
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***Approved. D. Burgess moved, H. Ko seconded. Unanimously approved***

* + 1. **Course Updates:**

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| ***Catalog Changes:*** | | | **Consent Agenda** |  | |  |  | |  | |
| Discipline | Course # | Course Title | | | Units | | | Changes | |  | |  |
| AMT | 066 | Airframe Systems and Review | | | 4 | | | changed units and hours to reflect industry requirements, updated duration, textbooks mapped SLOs, added DE 100% addendum | | | | | |  |  |
| APPR | 451 | Truck Mechanics Chassis System 1 | | | 4 | | | changed units to match DMECH 11, updated textbooks, SLOs, added DE 100% addendum for emergencies | | | | | |  |  |
| DMECH | 11 | Heavy-Duty Truck Chassis, Transmission and Drive Axles | | | 4 | | | changed units and hours to reflect industry practices, updated textbooks, SLOs, added DE 100% addendum for emergencies | | | | | |  |  |

***Approved. D. Burgess moved, A. Price seconded. Unanimously approved***

***The program modifications for AMT, and DMECH will be brought to the Curriculum Committee for approval to align with the course modifications above.***

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| ***Non-Catalog Changes:*** | | **Consent Agenda** |  | |  | |  | |  |  |  |  |

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| Discipline | | | Course # | | Course Title | Units | Changes |  |  | | |
| ADAM | 131 | | Apparel Construction I | | 4 | Updated textbooks, mapped SLOs, added DE 100% | | |  |  |
| ADAM | 214 | | Advance Design and Line Development I | | 4 | Updated textbooks, mapped SLOs, added DE 100% | | |  |  |
| ADAM | 216 | | Production Pattern and Size Grading I | | 2 | Updated textbooks, mapped SLOs, added DE 100% | | |  |  |
| ADAM | 221 | | Pattern Drafting I | | 4 | Updated textbooks, mapped SLOs, added DE 100% | | |  |  |
| ADAM | 224 | | Pattern Draping I | | 4 | Updated textbooks, mapped SLOs, added DE 100% | | |  |  |
| ADAM | 229 | | Portfolio Development I | | 2 | Updated textbooks, mapped SLOs, added DE 100% | | |  |  |
| AMT | 056L | | Basic Science of Aviation Technology Lab | | 3 | Updated SLOs, textbooks, corrected error in lab hours | | |  |  |
| AMT | 058 | | Survey of Aviation Maintenance Technology Lecture | | 6.5 | Updated textbooks, mapped SLOs, added DE 100% | | |  |  |
| AMT | 058L | | Survey of Aviation Maintenance Technology Laboratory | | 3 | Updated SLOs, textbooks and codes (CB25, CB26) | | |  |  |
| AMT | 070 | | Theory of Powerplants I | | 5 | Updated textbooks, mapped SLOs, added DE 100% | | |  |  |
| AMT | 074 | | Theory of Powerplants II | | 5 | Updated textbooks, mapped SLOs, added DE 100% | | |  |  |
| AMT | 076 | | Advanced Powerplants I | | 5 | Updated textbooks, mapped SLOs, added DE 100% | | |  |  |
| ART | 020 | | Beginning Drawing & Composition | | 3 | Updated textbooks, added DE 100% | | |  |  |
| ART | 022 | | Intermediate Drawing and Composition | | 3 | Updated textbooks, added DE 100% | | |  |  |
| ART | 023 | | Advanced Drawing and Composition | | 3 | Updated textbooks, added DE 100% | | |  |  |
| ART | 046 | | 2-D Visual Design | | 3 | Updated textbooks, added DE 100% | | |  |  |
| ART | 050 | | Beginning Painting | | 3 | Updated textbooks, added DE 100% | | |  |  |
| ART | 052 | | Intermediate Painting | | 3 | Updated textbooks, added DE 100% | | |  |  |
| ART | 053 | | Advanced Painting | | 3 | Updated textbooks, added DE 100% | | |  |  |
| ART | 061 | | Continuing Painting: Watercolor | | 2 | Updated textbooks, added DE 100% | | |  |  |
| ART | 062 | | Intermediate Painting: Watercolor | | 3 | Updated textbooks, added DE 100% | | |  |  |
| ATHL | 073 | | Volleyball Team Pre-season Preparation | | .5 | Added DE 100% in emergencies | | |  |  |
| ATECH | 015 | | Drive Train and Automatic Transmissions | | 10 | Updated textbooks, mapped SLOs, added DE 100% | | |  |  |
| BIOL | 031 | | Nutrition | | 4 | Updated textbooks, mapped SLOs, added DE 100% | | |  |  |
| BUS | 209 | | Fundamentals of Income Tax | | 4 | Updated textbooks, mapped SLOs, added DE 100% | | |  |  |
| CHEM | 030A | | Introductory General Chemistry | | 4 | Updated textbooks, mapped SLOs, added DE 100% | | |  |  |
| DMECH | 014 | | Diesel Engines | | 4 | Updated textbooks, mapped SLOs, added DE 100% | | |  |  |
| DMECH | 021A | | Diesel Engines I | | 6 | Updated textbooks, mapped SLOs, added DE 100% | | |  |  |
| ENGL | 201A | | Preparation for Composition and Reading | | 4 | Updated textbooks, added DE 100% | | |  |  |
| ENGL | 201B | | Preparation for Composition and Reading | | 4 | Updated textbooks, mapped SLOs, added DE 100% | | |  |  |
| ESOL | 251A | | Reading and Writing 1 | | 6 | Mapped SLOs, added DE 100% | | |  |  |
| ESOL | 288 | | Conversation 1 | | 3 | Updated textbooks, mapped SLOs, added DE 100% | | |  |  |
| ESOL | 289 | | Conversation 2 | | 3 | Updated textbooks, mapped SLOs, added DE 100% | | |  |  |
| ESOL | 541D | | Bridge to Credit ESOL - Level IV | | NC | Added DE 100% in emergencies | | |  |  |
| GEOL | 049 | | Independent Study in Geology | | .5 – 5 | Added DE 100% in emergencies | | |  |  |
| HIST | 007A | | History of the United States to 1877 | | 3 | Updated textbooks, mapped SLOs, added DE 100% | | |  |  |
| LRNRE | 259 | | Writing Strategies | | 1 – 2 | Added DE 100% in emergencies | | |  |  |
| LRNRE | 263 | | Vocational Assessment | | .5 – 2 | Added DE 100% in emergencies | | |  |  |
| LRNRE | 277 | | Introduction to Mathematical Concepts and Strategies | | 1 – 2 | Added DE 100% in emergencies | | |  |  |
| LRNRE | 279 | | Communication Strategies | | 1 | Added DE 100% in emergencies | | |  |  |
| M/LAT | 027 | | Latin American Revolutions | | 3 | Updated textbooks, mapped SLOs, added DE 100% | | |  |  |
| POSCI | 008 | | Law and Democracy | | 3 | Updated textbooks, mapped SLOs, added DE 100% | | |  |  |

***Approved. D. Burgess moved, R. Majlesi seconded. Unanimously approved***

***DE: Approved. D. Burgess moved, R. Majlesi seconded. Unanimously approved***

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| **2.1.6.** | | **Program Updates: Modified Programs** | | | **Consent Agenda** | |  | |  |  | |  |
| Dept | | Program | | Proposed start | | Changes | | |  | |  | | |  |
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| ATECH | | Engine Repair Specialist - Certificate of Achievement | | Fall 2021 | | Updated per Program Review 2019 | | |  | |  | | |  |
| ATECH | | Engine Repair Specialist - A.S. Degree | | Fall 2021 | | Updated per Program Review 2019 | | |  | |  | | |  |
| AUTOB | | Auto Body - Certificate of Achievement | | Fall 2021 | | Updated by various people 2019 | | |  | |  | | |  |
| ESOL | | ESOL High Intermediate Certificate - Certificate of Proficiency | | Spring 2021 | | Approved by CC 5/5/2020 | | |  | |  | | |  |
| ESOL | | ESOL Advanced Certificate - Certificate of Proficiency | | Spring 2021 | | Approved by CC 5/5/2020 | | |  | |  | | |  |
| HIST | | History - A.A. Degree | | Fall 2021 | | Updated per Program Review 2019 | | |  | |  | | |  |
| KIN | | Athletic Trainer Aide - Certificate of Achievement | | Spring 2021 | | Approved by CC 5/5/2020 | | |  | |  | | |  |
|  | | Drew moved, Hoi seconded. | |  | |  | | |  | |  | | |  |
| **2.1.7.** | | **Program Updates: New Programs** | | | **Consent Agenda** | |  | |  |  | |  |
| Dept | | Program | | Proposed start | |  | | |  | |  | | |  |
| ART | | Practitioner of Fine Art - Certificate of Achievement | | Fall 2021 Approved by CC 5/5/2020 | | | |  |  | |  | | |  |
|  | |  | |  | | | |  |  | |  | | |  |
| COUN | | Transfer Studies: CSU GE-Breadth - Certificate of Achievement | | Spring 2021 Approved by CC 5/5/2020 | | | |  |  | |  | | |  |
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| ESOL | | ESOL High Beginning - CP1 - Certificate of Competency | | Spring 2021 Approved by CC 5/5/2020 | | | |  |  | |  | | |  |
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| ESOL | | ESOL High Intermediate - CP1 - Certificate of Competency | | Spring 2021 Approved by CC 5/5/2020 | | | |  |  | |  | | |  |
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***Approved. D. Burgess moved, A. Price seconded. Unanimously approved***

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| **2.1.8.** | **Community Education Courses** |  | | |  |  |  | |  |
|  | Building Smart Things: programming smart devices, robots, art and clothes | | 8-week course, 2 hours per week, start in spring 2021 | Originator: Milt Friedman, CoA | |  | |  | | |  |

***Approved. R. Majlesi moved, H. Ko seconded. Unanimously approved***

1. **New Business / Discussion Items:**

3.1 Elections for 2020-2021 Curriculum Committee (CC) Vice Chair.

***Tabled. D. Burgess moved, F. Nguyen seconded. This item is tabled to be discussed at the next curriculum meeting.***

3.2 Adding a new review step in CoA CurriQunet: DE Reviewer. Jody Campbell has volunteered to serve in this capacity. This additional review step will add another set of eyes on each proposal and lessen the burden on Tech Review.

***Approved. D. Burgess moved, L. Thompson seconded. R. Majlesi abstained. Unanimously approved.***

***A discussion with VPI will be initiated to see if there is a possibility of compensation.***

3.3 MAKR discipline, program (certificate) and courses are ready. Move on to CIPD?

***Approved. D. Burgess moved, R. Majlesi seconded. Unanimously approved to move creation of MAKR discipline at CoA to CIPD for approval.***

***D. Burgess had additional questions and concerns and would like to obtain additional information at the next meeting. At the same time, would like to move this forward.***

3.4 Bringing Ethnic Studies (ETHST) discipline to CoA to support revitalized AFRAM, ASAME and M/LAT programs: consultation completed, course is ready. Move on to CIPD?

***Approved. D. Burgess moved, L. Thompson seconded. Unanimously approved.***

***The curriculum committee thinks this is a great start for COA. It is COA’s vision to have this part of the global studies.***

3.5 New CoA Catalog is underway. How can CC help?

***Catalog Production timeline was presented to the committee. In addition, given the situation we are in, maybe a complete online catalog would be more beneficial and accessible to our students and our communities.***

***The curriculum committee will continue the 100% online catalog project at the next meeting in September. After it’s approved by the Curriculum Committee, it will be sent to Academic Senate for endorsement.***

1. **Mini-Training:**

4.1 Curriculum Committee updated website access and review.

***The Curriculum Chair, J. Smithson updated the website with most up to date information for the Curriculum Committee over the summer.***

4.2 Request for future CC training topics?

1. **Announcements:**

CurriQunet DE Addendum update launched! All new proposals started on 8/25/2020 forward will see a new, more user-friendly Distance Education tab.

There is a strong probability that Spring 2021 courses will be taught entirely online at Peralta colleges. Please help your colleagues update their courses to enable 100% online instruction under emergency circumstances so we are ready for this possibility.

1. **Next Meeting: Tuesday, September 15, 2020 at 1:30 p.m. – 3:00 p.m.** Format: ConferZoom

**Online community education.**

1. **Adjournment:**

***Meeting Adjourned at 3:38 P.M.***