Minutes

1. **Organizational Items**
	1. Call to Order

***Meeting started at 1:07 P.M.***

* 1. Approval of Agenda

***Approved. D. Burgess moved, L. Thompson seconded. Unanimous approval***

* 1. Approval of Minutes of Oct. 15, 2019 meeting

***Approved V. Phan moved, F. Nguyen seconded. Unanimous approval***

* 1. Welcome to new member: Rufino Ramos (CE rep: AUTOB)
1. **Old Business**
	1. Course/ Program Approvals

*New, updated, reactivated and deactivated curriculum will be reviewed and discussed for possible approval.*

* + 1. **New Courses:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Discipline | Course # | Course Title | Units | SLO | DE |

 ~~CHEM 511 Problem Solving for CHEM 1A~~

 ~~CHEM 512 Problem Solving for CHEM 1B~~

***All of the CHEM courses will be tabled and will be discussed further with the District Chem department chairs.***

***Tabled. V. Phan moved, R. Majlesi seconded. Unanimously tabled***

* + 1. **Course Reactivations: NONE at this time**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Discipline | Course # | Course Title | Units | SLO | DE |

* + 1. **Course Deactivations:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Discipline | Course # | Course Title |  |  |
| APPR | 401 | Auto Body Repair(authorized by CoA AUTOB Dept) |  |  |
| HIST | 011 | Hist and Culture of Southeast Asia: Vietnam – An American Tragedy |  |  |
| M/LAT | 48AA | Mexican and Latino Communities in the U.S.A. |  |  |
| COUNS | 230 | Strategies for Personal Development(authorized by CoA COUNS Dept) |  |  |

***Approved. Unanimous approval***

* + 1. **Course Updates:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Discipline | Course # | Course Title | Units | SLO | DE | Min Duration |
|  |  |  |  |  |  |  |
| ***Catalog Changes:***  |  |  |  |  |  |
| ~~CHEM~~ | ~~001A~~ | ~~General Chemistry: (District-wide changes to course catalogs: lecture hours changed from 6 to 4, lab hours changed from 2 to 3, adding non-credit support CHEM 511 and CHEM 512 currently near the end of review)~~ | ~~5~~  | ~~yes yes 6 weeks~~  |
| ~~CHEM~~ | ~~001B~~ | ~~General Chemistry (District-wide changes to course catalogs above)~~ | ~~5~~ | ~~yes yes 6 weeks~~ |
| ***Non-Catalog Changes:*** |  |  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| PHYS | 004A | General Physics with Calculus | 5 | yes | yes | 8 weeks |
|  |  | (update CB 25 & 26 codes, add DE, updated SLOs) |  |  |  |  |
| PHYS | 004B | General Physics with Calculus | 5 | yes | yes | 8 weeks |
|  |  | (update CB 25 & 26 codes, add DE, updated SLOs) |  |  |  |  |
| PHYS | 004C | General Physics with Calculus | 5 | yes | yes | 8 weeks |
|  |  | (update CB 25 & 26 codes, add DE, updated SLOs) |  |  |  |  |
| HIST | 007B | History of the United States since 1865 | 3 | yes | yes | >6 wks |
|  |  | (updated CB 25 & 26 codes, DE contact, textbooks) |  |  |  |  |
| CHIN | 012A | Advanced Cantonese A | 5 | yes | no | semester |
|  |  | (textbooks, course codes) |  |  |  |  |

***Approved. A. Buchalter moved, R. Majlesi seconded. Unanimous approval***

1. **New Business**

**Discussion Items:**

3.1 Report on DE Addendum review and recommendation from DE Committee?

***Had a meeting with the issues we discussed. DE committee would like to have a timeline. By the upcoming curriculum meeting on the 19th. R. Majlesi will follow up further.***

3.2 Results of Doodle Poll regarding changing CC meeting time: Change or not?

***P. Nelson mentioned to have this meeting around the block schedule, and not during the block schedule. L. Thompson mentioned she wants to attend from 1:30. V. Phan asked to have a resolution to move this for next semester, or even at the beginning of the next academic year, that way people will have more lead time.***

***Approved. V. Phan, moved to have the meeting to start at 1:30 in Spring 2020, R. Majlesi seconded. Approved, two abstentions.***

*A. Buchalter & M. Goldstein will not be able to attend full meeting times because of prior commitments. Other members may be affected, but hopefully Spring 2020 schedules can accommodate this meeting time change that will help support a true College Hour.*

1. **Mini-Training (10 minutes in every Curriculum Committee Meeting)**

4.1 “List of Changes” feature in CurriQunet

***CC members discussed the importance of listing specific changes in course updates proposals to facilitate the review process (particularly Tech Review). It was agreed that the most recent changes should be placed at the top of the list, while previous lists of changes should be maintained below as a record of changes and updates over time. V. Phan, P. Nelson, and F. Nguyen would like to have the list of changes there so we can review and compare the list of changes.***

***V. Phan mentioned that we should ask to include a list of changes in the CurriQunet steps to construct and/or update Programs (not just for courses as currently set up in CurriQunet).***

1. **Projects**

5.1 Curriculum Committee Website Project

 Draft expected to be ready for discussion at the next CC meeting on 11/19/2019

5.2 ADT Courses Review Project

 Volunteers to help review courses in ADTs for needed updates

V***. Phan mentioned that the curriculum is part of the title 5. P. Nelson mentioned to have the ADTs reviewed through guided pathway to see if the courses are up to date.***

***V. Phan wants to have the title 5 review process to be implemented. In the past, there was a curriculum review for the program review.***

1. **Announcements**

6.1 Successful FLEX Day presentation on Tues. 10/22/2019

6.2 Curriculum Committee email list added to Peralta Outlook

6.3 Successful Curriculum Committee Training presentation on Tues. 10/29/2019

 Copies of presentation have been emailed to all CC members.

6.4 Mark your calendars!

**Next Campus-wide Curriculum Training set for Tues. 3/31/2020**.

***Scheduled. V. Phan and P. Nelson mentioned to have it for everyone, campus wide, and have lunch provided. PCAH training.***

1. **Next Meeting: Tuesday, November 19, 2019 at 1:00 p.m. in L-237**
2. **Adjournmen**t

**Meeting ended at 2:38 P.M.**