Minutes of 4/21/2020

1. **Organizational Items**
   1. Call to Order:

***Meeting started at 1:05 p.m.***

* 1. Approval of Agenda

***Approved. F. Nguyen moved, D. Miller seconded. Unanimously approved***

* 1. Approval of Minutes of April 7, 2020 meeting

***Approved. V. Phan moved, A. Price seconded. Unanimously approved***

* 1. Welcome to our guests, including Horacio Corona Lira, CoA HSI Grant Coordinator

***Welcome introduction***

1. **Old Business**
   1. Course/ Program Approvals
      1. **New Courses: Consent Agenda**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Discipline | Course # | Course Title | Units | SLO | DE | Min Duration |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| ART | 006A | Modern Painting: Portraiture | 2 | yes | 100% | 6 weeks |
| ART | 006B | Modern Painting: Realism | 2 | yes | 100% | 6 weeks |
| ART | 006C | Modern Painting: Abstraction | 2 | yes | 100% | 6 weeks |
| ART | 006D | Modern Painting: Expressionism | 2 | yes | 100% | 6 weeks |
| ART | 059 | The Fashionable Figure | 2 | yes | 100% | 6 weeks |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| ESOL | 257A | Intermediate Reading & Writing Workshop: Developing Critical Reading, Writing and Thinking Skills | 1 | yes | no | 6 weeks | |
| ESOL | 257B | Intermediate Reading & Writing Workshop: Expanding Critical Reading, Writing and Thinking Skills | 1 | yes | no | | 6 weeks |
| ESOL | 257C | Intermediate Reading & Writing Workshop: Strengthening Critical Reading, Writing and Thinking Skills | 1 | yes | no | | 6 weeks |
| ESOL | 257D | Intermediate Reading & Writing Workshop: Consolidating Critical Reading, Writing and Thinking Skills | 1 | yes | no | | 6 weeks |
| ESOL | 259A | Advanced Reading and Writing Workshop: Developing Critical Reading, Writing, and Thinking Skills | 1 | yes | no | | 6 weeks |
| ESOL | 259B | Advanced Reading and Writing Workshop: Applying Reading, Writing and Critical Thinking Skills | 1 | yes | no | | 6 weeks |
| ESOL | 259C | Advanced Reading and Writing Workshop: Strengthening Critical Reading, Writing and Thinking Skills | 1 | yes | no | | 6 weeks |
| ESOL | 259D | Advanced Reading and Writing Workshop: Consolidating Critical Reading, Writing, and Thinking Skills | 1 | yes | no | | 6 weeks |
| ESOL | 512 | Reading and Writing 2 | NC | yes | 100% | | 6 weeks |
| ESOL | 513 | Reading and Writing 3 | NC | yes | 100% | | 6 weeks |
| ESOL | 557A | Intermediate Reading & Writing Workshop: Developing Critical Reading, Writing and Thinking Skills | NC | yes | 100% | | 6 weeks |
| ESOL | 557B | Intermediate Reading & Writing Workshop: Expanding Critical Reading, Writing and Thinking Skills | NC | yes | 100% | | 6 weeks |
| ESOL | 563 | Listening and Speaking 3 (added DE) | NC | yes | 100% | | 6 weeks |
| ESOL | 572 | Grammar 2 (added DE) | NC | yes | 100% | | 6 weeks |
| ESOL | 573 | Grammar 3 (added DE) | NC | yes | 100% | | 6 weeks |
| ESOL | 574 | Grammar 4 (added DE) | NC | yes | 100% | | 6 weeks |
| LRNRE | 564A | Independent Living Skills-Self Advocacy | NC | yes | no | | <6 weeks |
| LRNRE | 564B | Independent Living Skills-Health and Nutrition | NC | yes | no | | 6 weeks |
| LRNRE | 564C | Independent Living Skills-Traveling Independently | NC | yes | no | | 6 weeks |
| LRNRE | 564D | Independent Living Skills-Utilizing Community Resources | NC | yes | no | | <6 weeks |
| LRNRE | 564E | Independent Living Skills-Healthy Relationships | NC | yes | no | | 6 weeks |
| LRNRE | 564F | Independent Living Skills-Activities of Daily Living | NC | yes | no | | 6 weeks |
| LRNRE | 567A | Communication Strategies | NC | yes | no | | <6 weeks |
| LRNRE | 567B | Communication Strategies | NC | yes | no | | <6 weeks |
| SOCSC | 125 | Statistics for Social Sciences | 3 | yes | 100% | | <6 weeks |

***Approved. R. Majlesi moved, F. Nguyen seconded. P. Niloufari Abstained. Unanimously approved***

* + 1. **Course Reactivations:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Discipline | Course # | Course Title | Units | SLO | DE | Min Duration |

ENGL 017A Shakespeare 3 yes 100% <6 weeks

***Approved. F. Nguyen moved, V. Phan seconded. Unanimously approved***

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| --- | --- | --- | --- | --- |
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* + 1. **Course Deactivations: Consent Agenda** (all are discontinued or replaced courses)

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Discipline | | Course # | | Course Title |  | |  |  | |  | |
| ATECH | 024B | | Computer Controls and Fuel Injection | | |  | | |  | |
| ATECH | 235 | | ASE L1 Alternative | | |  | | |  | |
| BUS | 239 | | Quickbooks Pro | | |  | | |  | |
| COPED | 451 | | Occupational Work Experience | | |  | | |  | |
| ESOL | 052B | | Advanced Reading and Writing | | |  | | |  | |
| ATECH | 024B | | Computer Controls and Fuel Injection | | |  | | |  | |
|  |  | |  | | |  | | |  | |

***Approved. V. Phan moved, F. Nguyen seconded.. Unanimously approved***

* + 1. **Course Updates:**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ***Catalog Changes:*** | | | | **Consent Agenda** (District-wide change) | | | |  | |  | |  |  | | |
| Discipline | Course # | | | Course Title | | Units | | | SLO | | | DE | Min Duration | | |
| DANCE | | 060 | Ballet I: *To align with Laney* | | 1 | | yes | | | | no | | | 6 weeks |
| DANCE | | 061 | Ballet II: *To align with Laney* | | 1 | | yes | | | | no | | | 6 weeks |
|  | |  |  | |  | |  | | | |  | | |  |
| DENTL | | 229 | Practice Management: *Increased units from 1.5 to 2 to account for the amount of time students are in class (1.5 hrs. lecture + 2 hrs. lab), mapped SLOs to ILOs, textbook updated* | | 2 | | yes | | | | no | | | Full Semester |
|  | |  |  | |  | |  | | | |  | | |  |
| ENGL | | 001AS | Composition and Reading with Support: *Update prereq to include ESOL 52; removed ENGL 201B, DE* | | 5 | | yes | | | | 100% | | | 6 weeks |
|  | |  |  | |  | |  | | | |  | | |  |
| ENGL | | 005 | Critical Thinking in Reading and Writing: *Update prereqs; change duration; update texts, added ENGL 001AS prereq* | | 3 | | yes | | | | 100% | | | 6 weeks |

***Approved. R. Majlesi moved, A. Price seconded. Unanimously approved***

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ***Non Catalog Changes:*** | | | **Consent Agenda** |  | |  | |  | | |
| Discipline | Course # | | Course Title | Units | | SLO | | DE | Min Duration | | | |
| ART | 001 | Introduction to Art History | | 3 | yes | | 100% | | | <6 weeks | |
| ART | 002 | History of Western Art: Prehistory through the Middle Ages | | 3 | yes | | 100% | | | <6 weeks | |
| ART | 003 | History of Western Art: Renaissance to Contemporary Art: *DE update* | | 3 | yes | | 100% | | | <6 weeks | |
| ART | 004 | History of Modern Art (1800 to Present) | | 3 | yes | | 100% | | | <6 weeks | |
| BUS | 001A | Financial Accounting: *DE update* | | 4 | yes | | 100% | | | <6 weeks | |
| CHIN | 009A | Spoken and Written Cantonese*: DE, textbooks* | | 5 | yes | | 100% | | | 8 weeks | |
| CHIN | 009B | Spoken and Written Cantonese*: DE, textbooks* | | 5 | yes | | 100% | | | 8 weeks | |
| CHIN | 010A | Elementary Cantonese 10A*: DE, textbooks* | | 5 | yes | | 100% | | | Full Semester | |
| CHIN | 010B | Elementary Cantonese 10B*: DE, textbooks* | | 5 | yes | | 100% | | | Full Semester | |
| CHIN | 011A | Intermediate Cantonese A*: DE, textbooks* | | 5 | yes | | 100% | | | Full Semester | |
| CHIN | 011B | Intermediate Cantonese 11B*: DE, textbooks* | | 5 | yes | | 100% | | | Full Semester | |
| CHIN | 12A | Cantonese Reading and Writing for Bilingual Speakers*: DE, textbooks* | | 5 | yes | | 100% | | | Full Semester | |
| CHIN | 012B | Cantonese Reading and Writing for Bilingual Speakers*: DE, textbooks* | | 5 | yes | | 100% | | | Full Semester | |
| CIS | 006 | Introduction to Computer Programming*: DE, textbooks, SLOs, min. duration* | | 5 | yes | | 100% | | | 6 weeks | |
| CIS | 023 | C# Programming*: DE, textbooks, SLOs, min. duration* | | 4 | yes | | 100% | | | 6 weeks | |
| CIS | 042 | Spreadsheet Applications *DE, textbooks, SLOs, min. duration* | | 4 | yes | | 100% | | | 6 weeks | |
| CIS | 226A | Desktop Support Technician I *DE, textbooks, SLOs, min. duration* | | 3 | yes | | 100% | | | 6 weeks | |
| CIS | 234A | World Wide Web Publishing I *DE, textbooks, SLOs, min. duration* | | 2 | yes | | 100% | | | 6 weeks | |
| CIS | 234B | World Wide Web Publishing II *DE, textbooks, SLOs, min. duration* | | 2 | yes | | 100% | | | 6 weeks | |
| CIS | 238A | Word Processing I *DE, textbooks, SLOs* | | 3 | yes | | 100% | | | <6 weeks | |
| CIS | 238B | Word Processing II *DE, textbooks, SLOs* | | 3 | yes | | 100% | | | <6 weeks | |
| CIS | 239 | Help Desk Tools and Techniques*: DE* | | 2 | yes | | 100% | | | 6 weeks | |
| DENTL | 224A | Dental Radiology | | 3 | yes | | no | | | Full Semester | |
| ESOL | 050A | Advanced Listening and Speaking *DE, textbooks* | | 4 | yes | | 100% | | | 6 weeks | |
| ESOL | 050B | Oral Communication for Advanced ESOL Students *DE, textbooks* | | 4 | yes | | 100% | | | 6 weeks | |
| ESOL | 252A | Reading and Writing 2 *DE, textbooks* | | 6 | yes | | 100% | | | Full Semester | |
| ESOL | 252B | Reading and Writing 2 *DE, textbooks* | | 6 | yes | | 100% | | | Full Semester | |
| ESOL | 263A | Listening and Speaking 3 *DE, textbooks* | | 4 | yes | | 100% | | | 6 weeks | |
| ESOL | 267 | Pronunciation 3 *DE, textbooks* | | 3 | yes | | 100% | | | 6 weeks | |
| ESOL | 268 | Pronunciation 4 *DE, textbooks* | | 3 | yes | | 100% | | | 6 weeks | |
| ESOL | 272A | Grammar 2 *DE, textbooks* | | 4 | yes | | 100% | | | 6 weeks | |
| ESOL | 272B | Grammar 2 *DE, textbooks* | | 4 | yes | | 100% | | | Full Semester | |
| MATH | 213 | Support for Statistics | | 2 | yes | | 100% | | | 6 weeks | |
| MATH | 225 | Mathematics for Technicians *DE, textbooks, SLOs* | | 3 | yes | | 100% | | | <6 weeks | |
| PSYCH | 003 | Introduction to Personality Theory *DE, textbooks, min. duration* | | 3 | yes | | 100% | | | <6 weeks | |
| SOC | 002 | Social Problems *DE, textbooks, SLOs* | | 3 | yes | | 100% | | | <6 weeks | |
| SPAN | 30A | Beginning Conversational Spanish *DE, textbooks, min. duration* | | 3 | yes | | 100% | | | <6 weeks | |
| SPAN | 30B | Beginning Conversational Spanish *DE, textbooks, min. duration* | | 3 | yes | | 100% | | | 6 weeks | |
| VIET | 1A | Elementary Vietnamese *DE, textbooks, SLOs* | | 5 | yes | | 100% | | | Full Semester | |
| VIET | 1B | Elementary Vietnamese *DE, textbooks, SLOs* | | 5 | yes | | 100% | | | Full Semester | |
|  |  |  | |  |  | |  | | |  | |
| ~~MATH~~ | ~~203~~ | ~~Intermediate Algebra~~ *~~DE, min. duration~~* | | ~~4~~ | ~~yes~~ | | ~~100%~~ | | | ~~<6 weeks~~ | |

***Approved. There were discussion about MATH 203. F. Nguyen motioned to remove Math 203 from the consent agenda, P. Nelson seconded. Unanimously approved***

***Approved. P. Nelson, V. Virkkila seconded. Unanimously approved***

* + 1. **New Program**

|  |  |
| --- | --- |
| ESOL Intermediate-CP1 | Certificate of Competency: New non-credit program |

***Approved. R. Majlesi moved, P. Nelson seconded. Unanimously approved***

* + 1. **Program Updates: Modified Program**

|  |  |
| --- | --- |
| ESOL Bridges to Credit-CP1 | Certificate of Competency: Updated program narrative |

***Approved. F. Nguyen moved, P. Nelson seconded. Unanimously approved***

1. **New Business / Discussion Items:**

3.1 Blanket DE addendum approval for summer 2020 and fall 2020 (Don and Jayne)

Final wording for request for DE addendum updates from discipline lead faculty. Draft attached.

P. Nelson and D. Miller and J. Smithson suggested to have the full course updated. M. Goldstein stated that if we have a full course review, then we may have fewer courses can be offered. Sample language was presented and given out to everyone.

***Approved. P. Nelson moved, D. Miller seconded. Unanimously approved***

3.2 Curriculum Committee membership review and requests (Jayne)

We had a discussion. The attendees suggested to keep the same number of committee member from each division. This way we have a fair amount of representation.

1. **Mini-Training:**

4.1 Review of Curriculum Committee By-Laws (2018). Copy attached for reference.

1. **Announcements:**

5.1 Reminder: May 4, 2020 CIPD meeting is the last time to submit new courses, deactivations, reactivations and/or course catalog updates to be effective in spring 2021. ***New courses, deactivations, reactivations and/or course catalog updates that are not included in the CoA agenda for May 4, 2020 CIPD meeting will not be effective until fall 2021.***

5.2 Elections for 2020-2021 Curriculum Committee (CC) Vice Chair will be held at the CC

meeting on May 5, 2020, in accordance with CC By-Laws.

5.3 Who at CoA has the ability to email all CoA faculty? ***Maybe AS President, CC Chair, Chair of Dept. Chairs? Who at COA has the ability to send emails out to everyone for the voting purposes, following recent Peralta FAS email restrictions?***

1. **Next Meeting: Tuesday, May 5, 2020 at 1:30 p.m. – 3:00 p.m., Zoom conference format**

Our May 5, 2020 meeting will be the final CC meeting for the 2019-2020 academic year!

1. **Adjournment:**

***Meeting adjourned at 3:05 p.m*.**