College of Alameda

**Budget Advisory Committee**

**Meeting AGENDA**

**Date and Time: November 13, 2019**

**Meeting Time: 12 – 1:00 pm**

**Meeting Location: A149**

Co-Chairs: Diana Bajrami, Anna O’Neal, Chungwai Chum

Note Taker: Anna O’Neal/John Taylor

Committee Members: Chungwai Chum, Don Miller, Tina Vasconcellos, Kawanna Rollins, Anna O’Neal, Diana Bajrami, John Taylor, Jane McKenna, Pauline Roxas (roxaspaulineanne@gmail.com)

Guests:

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| --- | --- | --- | --- |
| **Topic** | **Facilitator** | **Action** | **Outcomes/Follow Up Actions** |
| Call to Order | Chum |  |  |
| Adoption of Agenda | Chum | Adopt the agenda as distributed. |  |
| Approval of Minutes  | Bajrami | Approve minutes from 9/11 and 10/9/19 meetings |  |
| Committee Charge/Goals | Chairs | Finalize and approve Committee charge and goals for current fiscal year |  |
| ISER | O’Neal | Discussion; Set ISIR team meeting date |  |
| Other Items | Bajrami | Last-minute and/or unagendized items to be brought forth by members |  |
| Adjournment | O’Neal |  |  |
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