

Q1.

Welcome to COA's online portal for completing your Annual Program Update (APU) for 2018-19. Your work will be saved at the end of each section. If you partially complete a section, that section's responses will not be saved. Prior sections will be saved, should you need to stop and leave the portal for a period of time and then come back to it.

If you have any questions about the portal during the process, please email Dominique Benavides, District Research Analyst, at [dbenavides@peralta.edu](mailto:dbenavides@peralta.edu)

You may also contact your dean for support regarding the process or timeline as you are completing your APU.

Thank you!

Q2. Please select the discipline, department or program:

Campus Life and Associated Students ▼

Q3. Please provide the names of the Program Review Team who participated completing this Program Review:

Aja Butler

Q4. The mission of College of Alameda is to serve the educational needs of its diverse community by providing comprehensive and flexible programs and resources that empower students to achieve their goals.

The mission of College of Alameda Student Services Division is committed to guiding, empowering, and inspiring students to achieve their academic, career and personal goals through a student centered and caring approach.

Q5. Please enter your department or unit purpose statement:

Provide activities, programs and services that improve the overall student experience.

Q6. Please specify the date of your program's last Comprehensive Program Review (month and year):

Q7. Cut and paste the program goals from your program's most recent Program Review documents. Program goals can be found on the Student Services Program Reviews & Units Plan page <http://alameda.peralta.edu/planning-documents/sample-page/student-services/>

1. Update student activities website to include list of active clubs, club contact information, chartering process, and policies and procedures. 2. A calendar of events held in and around the Student Center to be posted weekly on bulletin boards and the Student Activities and Leadership Development Web Page. 3. Organize and increase of socially conscious and educational equity related student events. 4. Continue to strengthen student advocacy on college wide committees and in the integration of college wide planning. 5. Seek additional revenue sources that increase funding for student life that is adequate for the development of a year around vibrant college campus. 6. Develop a Student Leadership professional development training. 7. Implement evaluation plan that measures student learning outcomes for Student Activities and Student Leadership and Development using both quantitative and qualitative methods.

Q8. Please discuss the relationship and engagement with other support services, programs, and/or administrative units and any influences these relationships have on the ability of the department, program or administrative unit to meet its goals.

The department of Student Activities has partnered with Health Services, Outreach, Transfer Center, Counseling, Umoja and faculty across disciplines to coordinate engaging and educational campus events.

Q9. Please review and reflect upon the data for your program using the [Student Services Dashboard](#). Then describe any significant changes and discuss what the changes mean to your program. Focus on the most recent year and/or the years since your last comprehensive program review.

Student demographic information was not available in the previous program review. For 2017-2018 student demographic data for workshop series attendees: Gender: Female 49% | Male 50% | Other 1% Ethnicity: Asian 20% | Black/African-American 35% | Hispanic 16% | White 21% | Other 7%

Q12. Using the [Student Services Dashboard](#), please review the completion rates for your program and comment upon it. Do performance gaps exist in the completion rates for disproportionately impacted students, including African-American, Hispanic/Latino, Filipinos/Pacific Islanders, foster youth, veterans, students with disabilities or other groups not listed here? Note: groups whose completion rate is 3% or less than the College completion rate reflect a disproportionate impact.

Not applicable

Q22. If differences exist, please detail the differences and describe the activities your program is making to address the differences. How will your program evaluate the effectiveness of these activities?

Not applicable

Q13. Please evaluate your program's progress on assessment. What are the plans for further assessments in the upcoming academic year? Please include a timeline and/or assessment plan for the future.

The department has successfully assessed student learning outcomes and distributes post event evaluations and/or surveys to event attendees. Assessment of student satisfaction and/or learning outcomes will continue on an ongoing basis throughout the academic year.

Q14. What does your program do to ensure that meaningful dialogue takes place in both shaping and assessing course and program level outcomes? Where is there evidence of this dialogue?

Student learning outcomes were developed with the SLO coordinator. Post event evaluations were created using department goals and objectives.

Q15. For all programs with Counseling: What has the department done to improve course completion and retention rates? What is planned for the future?

Not Applicable.

**Q16.** What is the department planning to do to improve course completion and retention rates in the future?

Not Applicable.

**Q17. Personnel:** If you are requesting new or additional positions, in any job classification, please explain how new positions will contribute to increased student success:

	Already requested in recent program review?	Program goal (cut and paste from program review)	Connected to assessment results and plans?	Contribution to student success	Alignment with <a href="#">college goal</a> (#)	Alignment with <a href="#">PCCCD goal</a> (letter)
<p>Request 1:</p> <p><b>Full-time Staff Assistant</b>            Currently the department shares a staff assistant with another campus department. Having a part-time staff assistant negatively impacts department operations by limiting productivity and effectiveness.</p>	No	Increase the number of department full-time staff.				
<p>Request 2:</p> <p><b>Full-time Program Specialist</b>            A program specialist would support department activities related to student clubs, leadership workshops and coordinating campus events. Having a department staff that can provide program support beyond clerical assistance would help improve the function and effectiveness of the department.</p>	No	Increase the quality and quantity of co-curricular programming.				
<p>Other:</p>						

**Q18. Technology and Equipment:** Please explain how the new technology or equipment will contribute to increased student success:

	Already requested in recent program review?	Program goal (cut and paste from program review)	Connected to assessment results and plans?	Contribution to student success	Alignment with <a href="#">college goal</a> (#)	Alignment with <a href="#">PCCCD goal</a> (letter)
<p>Request 1:</p>						
<p>Request 2:</p>						

Other:

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**Q19. Facilities:** How will this facilities request contribute to student success? Indicate whether and how facilities maintenance and repair affected your program in the past year with your request.

Request 1:

Request 2:

Other:

Already requested in recent program review?	Program goal (cut and paste from program review)	Connected to assessment results and plans?	Contribution to student success	Alignment with <a href="#">college goal</a> (#)	Alignment with <a href="#">PCCCD goal</a> (letter)

**Q20. Professional Development or Other Requests:** How will the professional development (PD) activity contribute to student success? What PD opportunities and contributions will your program make to the college in the future?

PLEASE NOTE: this is the last question. Once you select "Submit - Go to the Next Section" your form will be submitted and locked. Please be sure you have reviewed everything and are done, before moving to the next section.

Request 1:

Request 2:

Already requested in recent program review?	Program goal (cut and paste from program review)	Connected to assessment results and plans?	Contribution to student success	Alignment with <a href="#">college goal</a> (#)	Alignment with <a href="#">PCCCD goal</a> (letter)

Other:

Q21.

Congratulations! You have completed your Annual Program Update for 2018-19.

Please go to the next section to see a summary of your answers and to export a PDF.  
Send the PDF to your dean or VP.

Thank you!

**Location Data**

**Location:** [\(37.768798828125, -122.2620010376\)](#)

**Source:** GeoIP Estimation

