



Campus Senior Network & Systems Administrator
Balamurali Sampathraj

Network Support Services Specialist
Daniel Park
 Network Support Services Specialist
Michael Duensing
 IT Technician
Shawn Foster

Tina Vasconcellos, Ph.D.

Vice President of Student Services
 Phone: (510) 748-2205

- Planning, developing, and evaluating the college's student services programs
- Hiring and evaluating of student services staff
- Supervising and directing the following student services programs: Assessment, Athletics, Programs and Services for Student with Disabilities (DSPS), Special classes for students with disabilities, Health Services, Matriculation, Transfer Center, Counseling, Counseling and Guidance discipline, EOPS and CARE, CalWORKS, Financial Aid, Student Activities, One Stop Career Center, Veterans, Student Discipline and Student Grievances, Commencement, Scholarships, Outreach and recruitment, Welcome Center, Adult Education Transition Program, and UMOJA.
- Student Services sections of the Catalog and Class Schedule
- Liaison with and accountable for campus operations of Admissions & Records, Bookstore, Children's Center, Police Services regarding student issues
- Developing and managing the budgets of the student services areas
- Accreditation Liaison Officer

Office of the President

Nathaniel Jones, III, Ph.D.

President

Phone: (510) 748-2273

- Promotes a student-centered culture that ensures access, sustains educational excellence, fosters student development and supports high levels of student achievement.
- Encourages professional excellence among faculty and staff, and advocates the college's mission.
- Provides administrative direction in the development and initiation of campus policies and procedures affecting or relating to curriculum, instruction, student services and activities, and other college operations.
- Oversees the development and implementation of needed programs and services.
- Presides over the decision-making process and participates in the governance structure of the college to ensure that final decisions and campus policies are in accord with the general district-wide policies and decisions adopted by the Board of Trustees.
- Prepares an annual college budget and directs operations of the college within the provisions of the budget once it is approved by the Board of Trustees.
- Supervises, coordinates, and evaluates the general activities of all college administrators, and delegates to them such authority and responsibility as is required to perform their duties; as well as the College's technology and information systems staff.
- Advises the Chancellor on matters related to district planning, policies, and operations as they affect the college.
- Cultivates and enhances the positive relationships that the college enjoys with K-12 districts and proximate four-year colleges and universities in the area.
- Fosters the development of programs and activities that will promote partnerships with the business community.

Don Miller, Ph.D.

Interim Vice President of Instruction

Phone: (510) 748-2301

- Planning, developing, and evaluating the College's instructional programs
- Overall coordination and implementation of the College's curricula
- Hiring of instructional staff and oversight of the Tenure Review Process
- Supervising and directing the activities of the Instructional Deans, the Library, the Learning Resources Center, Articulation, and the instructional staff
- Developing and managing the instructional budget
- Supervising the production of the instructional course schedules, catalog publication and targeting marketing efforts
- Supervise Guided Pathways and HSI Grant (ACCESO & Puente)
- Educational Master Plan Coordinator
- Coordination of online/distance education initiatives



Executive Assistant **Teodora Washington**

Staff Services Specialist **Shane Williams**

Chungwai Chum

Director of Business & Administrative Services
 Phone: (510) 748-2211

- Plans, organizes, assigns and reviews work of the College Business Services Office.
- Directs fiscal and general business activities, including contracts, budgets, audits, requisitions, duplicating services, parking permits, facilities, community use of facilities, custodial services, staffing/personnel action, timesheets, disaster and safety planning, sustainability/recycling, telephone and switchboard operations, cash collection and disbursement of funds.
- Liaison to District Finance, Police Services, Facilities and Physical Plant, Purchasing, Employee Benefits and Human Resources

Dominique Benavides

Director of Research and Planning

Phone: (510) 748-5264

- Plans, coordinates and conducts studies related to the recruitment, retention and success of students.
- Maintains current knowledge of laws, codes, ordinances, regulations and pending legislation related to institutional research, planning and accreditation.
- Supports and assists in the development, implementation, assessment and evaluation of student learning outcomes, including basic skills and other student success initiatives.
- Prepares local and state matriculation reports and provides research support for all components of matriculation.
- Provides data from both internal and external sources, and analysis to support recruitment, outreach, marketing activities, development, and grant applications.
- Provides data and analysis to support workforce and economic development planning and strategies.