College of Alameda

**Professional Development Committee**

**Meeting AGENDA**

**Date and Time: October 7, 2019**

**Meeting Time: 12 – 1 pm**

**Meeting Location: A 228**

Budget Committee Co -Chairs: Dr. Diana Bajrami, Maurice Jones

* Recorder: TBD

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| **Topic** | **Facilitator** | **Action** | **Materials** |
| Purpose of Meeting: Set up Criteria for Flex Activities and Conference Participation with PD Funds |
| * Call to Order
 | Jones |  |  |
| * Approval of Agenda
 | Jones |  |  |
| * Planning Session for Oct. 22 Flex Day Agenda
 |  |  |  |
| * PD Conference Proposal Review
 | Bajrami/Jones | Approval/Disapproval |  |
| * Professional Development Leave/ Sabbatical 2020-2021
 | Jones |  |  |
| * Adjournment
 | Jones |  |  |

Committee Membership:
Administration –,Anna McClanahan, Aja Butler, ValJean Dale
Classified Staff – Kawanna Rollins, Marivic Lizardo, Chevonn Herbert,

Faculty – Ann Chun, Diana Bajrami, Maurice Jones