

COA PROFESSIONAL DEVELOPMENT COMMITTEE MEETING MINUTES

Location: Zoom
Date: December 14, 2021
Time: 12:00-1:00pm
Facilitator: Dr. Diana Bajrami
Maurice Jones

In Attendance

- Dr. Diana Bajrami
- Ann Chun
- Maurice Jones
- Kawanna Rollins
- Michael Duensing
- Anna McClanahan

Call to Order.

The meeting was called to order at 12:00pm.

Approval of Agenda

The agenda was approved unanimously.

Introduce the PD Committee to President Jones

- The committee members were introduced to President Jones, the new President at COA
- An overall review of the committee's work during the last year was provided



Planning January Flex Day

- The committee reviewed flex day proposals.
- The committee discussed different ways to increase the number of participants who provide feedback.
- Committee also reviewed two applications for PD funds, and both were fully approved.
- The committee also agreed to disseminate a Draft Agenda for the upcoming Flex Day prior to the winter recess.
- The co-chairs will send a draft agenda for Jan 2021 Flex Day to the college committee during the last week of instruction

Adjournment

- The meeting was adjourned at 1:00pm.

