Minutes

1. **Organizational Items**
   1. Call to Order

***The meeting was called to order at 1:31 P.M***.

* 1. Welcome to members, guests and associates

***Introduced our new member: Dr. Diana Bajrami, Acting VPI***

* 1. Approval of Agenda

***Approved. D. Burgess moved, F. Nguyen seconded. Unanimously approved.***

* 1. Approval of Minutes of Sept. 8, 2021 meeting

***Approved. D. Burgess moved, L. Thompson seconded. Unanimously approved.***

1. **Old Business**
   1. Course/ Program Approvals

**2.1.1a. New Course: Consent Agenda: two separate votes:**

**DE addenda approval, then new curriculum approval**

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| Discipline | Course # | | Course Title | Units | Minimum Duration | SLOs | DE | Consultation? |
| BUS | | 520 | Calculation of Product Cost and Price | NC | <6 wks | yes | 100% | not applicable |
| MAKR | | 501 | Supervised Modern Making | NC | <6 wks | yes | 51+% | ongoing consultation with Laney |

***Concerns were brought up regarding these courses for consultation and CDCP, and maybe program applicable.***

***D. Burgess motioned to table these two courses, Linda seconded. Motion passed.***

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**2.1.2. Course Reactivations:** **None at this time**

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| Discipline | Course # | Course Title | Units | Minimum Duration | SLO | DE | Consultation? |  |
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**2.1.3. Course Deactivations: None at this time**

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| Discipline | Course # | Course Title |  | Reason |  |
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**2.1.4. Course Updates:**

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| ***Catalog Changes:*** | | | **Consent Agenda: two separate votes:**  **DE addenda approval, then curriculum updates approval** | | | | | |  | |  | |  | | |  | | |
| Discipline | Course # | Course Title | | Units | Changes, including consultation | | | | | | | | | |  | | |  | | |
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| ***Non-Catalog Changes:*** | | **Consent Agenda: two separate votes:**  **DE addenda approval, curriculum updates approval** | | | |  |  |  | |  | |  | |  | | |  | | |

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| Discipline | | Course # | | | Course Title | Units | | Changes |  |  |
| CIS | | 209 | Introduction to Windows | | 1 | Updated SLOs, added DE, updated textbooks | | | | |  |  |

***Approved. F. Nguyen moved, J. Campbell seconded. Unanimously approved***

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| **2.1.5.** | | **Program Updates: Modified Programs**  **Consent Agenda** | | | | | | |  |  |  | |  | | |  |
| Dept | | Program | | Proposed start | | | Changes, including consultation | | | |  |  |  |
| AMT | | Airframe – A.S. degree | | ongoing | | | Updated CTE information on cover page, updated description, updated program narrative | | | |  |  |  |
| AMT | | Powerplant – A.S. degree | | ongoing | | | Updated cover page, description, added and mapped PLOs, updated program narrative | | | |  |  |  |
| AMT | | Powerplant – Certificate of Achievement | | ongoing | | | Updated cover page, description, added and mapped PLOs, updated program narrative. Recommend CC discussion of AO recommendations in CurriQunet | | | |  |  |  |
| AUTOB | | Auto Paint – A.S. degree | | ongoing | | | Updated cover page, description, course block (removed ATECH 026, added ATECH 016); added and mapped PLOs, updated program narrative | | | |  |  |  |
| BIOL | | Biology – A.S. degree | | ongoing | | | Changes need to be listed | | | |  |  |  |
| CIS | | Desktop Support Technician – Certificate of Achievement | | ongoing | | | Updated cover page, description, course versions in block, created and mapped PLOs, created program narrative. Recommend CC discussion of CS recommendations in CurriQunet | | | |  |  |  |
| HUMAN | | Humanities – A.S. degree | | ongoing | | | Updated cover page, description, changed A.A. TOP code to 1599.00 to match Laney; updated course block, added and mapped PLOs, updated program narrative | | | |  |  |  |

***Approved. F. Nguyen moved, I. Sodhy-Gereben seconded. Unanimously approved***

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| **2.1.6.** | | **Program Updates: New Programs**  **Consent Agenda** | | | |  |  |  |  | | | | |  |
| Dept | | Program | Proposed start | Consultation completed? | | | | |  |  |  |
| ATECH | | Light-duty Auto Repair – Certificate of Achievement | fall 2022 | CC meeting discussion of CA vs. CP | | | | |  |  |  |
| CIS | | Business Information Worker—Quick Start – Certificate of Achievement | fall 2022 | Contains new course (CIS 223F Computer Keyboarding Proficiency), credit by exam option, consultation initiated (no response) | | | | |  |  |  |
| POSCI | | Law School Pathway Certificate of Achievement | fall 2022 | Brought for re-approval as first proposal did not have a narrative attached | | | | |  |  |  |

***Approved. D. Burgess moved, L. Thompson seconded. Unanimously approved.***

***Frank & Jayne to double check the units and hours for POSCI 451***

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| **2.1.7.** | | **Program Updates: Deactivations: None at this time**  **Consent Agenda** | | | | | | | |  |  | |  | | | | | |  | | | | | | |  | |
| Dept | Program | | | | Reason (is consultation needed?) | | | | | | | |  |  |  | | | | |  |
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| **2.1.8.** | | **Community Education Courses** | | | | | |  |  | | |  | | | | | |  | | | | | | |  | |
| Dept | | Course | Proposed start | | | Consultation completed? | | | | | | | | | |  | | |  |  |
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1. **New Business / Discussion Items:**

3.1 Reports: Curriculum Specialist: ***Updates were provided for the AY 2022-2023 Catalog***

Tech Reviewer:

Articulation Officer:

3.2 Brown Act effect on future meetings (repeat notice for information)

Meetings from October 5, 2021 forward will be held via Zoom, per COVID-19 meeting protocol extension legislation signed today (AB-361).

3.3 Break-up of ART/DANCE/MUSIC/CIS Cluster and return of CIS as separate discipline to STE(A)M Division

3.4 Other discussion items?

1. **Mini-Training:** Credit for Prior Learning: Information for Curriculum Committee

***Motion to defer until next meeting. Approved. D. Burgess moved, L. Thompson seconded. Unanimously approved.***

1. **Announcements:** Be vigilant about combatting the ongoing fraudulent student enrollment crisis that continues in Peralta District during fall 2021 semester, heavily affecting late-start sections.
2. **Next Meeting: Tuesday, October 5, 2021 at 1:30 p.m. – 3:00 p.m.** On-campus location still to be determined.
3. **Adjournment: 2:45 P.M.**

***Approved. F. Nguyen moved, L. Thompson seconded. Unanimously approved.***